

**Bungay Town Council**  
*Clerk of the Council: Peter Morrow BA*  
**11 Wharton Street, Bungay, Suffolk NR35 1EL**  
**01986 892361**

**Members are hereby summoned to the January meeting of this Council which will take place at the Council Chamber, Broad Street on Monday 18<sup>th</sup> January 2016 starting at 7.45pm.**

**Members of the public are welcome to attend.**

**Peter Morrow**  
**13.1.16**

**Agenda**

1. To accept apologies
2. Interests (Discloseable Pecuniary Interests and Non Pecuniary Interest) and to consider dispensation claims relating to Discloseable Pecuniary Interests under the Suffolk Code of Conduct
3. To approve the minutes of the meeting of the Council held on the 21<sup>st</sup> December 2015
4. To receive public representations (procedure outlined below\*)
5. County Councillor's report
6. To receive a report on local policing matters
7. To receive correspondence
8. To receive a report from the Finance and General Purposes Committee meeting held on the 4<sup>th</sup> January 2016
9. To consider plans received\*\*, to receive reports from the Environment and Planning Committee meeting held on the 4<sup>th</sup> January 2016 and to receive planning decisions from Waveney District Council and the Broads Authority
10. To receive a written report from the lorry watch co-ordinator
11. To consider whether, in the event of a contested election, poll cards should be issued at a cost of approximately £1700 and to consider what non statutory publicity the Council should provide to encourage nominations
12. To set a budget and precept for the 2016/17 financial year
13. To receive a report on the operation of the Riverside Centre
14. To receive a report from the latest councillors' surgery
15. To receive written reports from Council Representatives\*\*\*
16. To receive reports from District Councillors
17. Town Mayor's Report
18. To receive balance details and approve the following cheques for payment:-  
IRS Recruitment Ltd, litter pick, £247.92; Bungay Museum, honorarium, £125.00; Norse Commercial Services, Riverside, cleaning, £190.48; Mrs J Cloke, mileage, meeting attendance Ipswich, £28.80.

The correspondence file will be available for members' perusal at the WDC Local Office from Thursday 14<sup>th</sup> January.

\* **Agenda item 4.** A maximum of 15 minutes will be allowed for this item. Members of the public will usually be allowed up to 3 minutes to make comments on agenda items. At the discretion of the Town Mayor/Chairman the time per speaker may be reduced depending on the number of those wishing to speak. Although notice is not required, those wishing to speak are asked to make this known to the Town Mayor/Chairman or Clerk before the meeting.

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The following plans will be considered:-

DC/15/5103/FUL, Ranmere Ltd, change of use from financial to retail and residential, 1 -3 Market Place.

DC/15/4853/FUL, Mr T Sprake, construction of a bungalow with associated domestic storage, 31 Southend Rd.

All plans will be available for inspection from 7.30pm on the evening of the meeting and on the WDC and Broads Authority planning portals as appropriate.

**\*\*\* Note for councillors making reports to the above meeting.**

**Reports from Council representatives are required in written form and should be distributed electronically to members.**

**If you wish the Clerk to distribute these for you they should be sent to him in electronic form ([townclerk@bungaytowncouncil.gov.uk](mailto:townclerk@bungaytowncouncil.gov.uk)) to arrive no later than 5pm on Friday 15<sup>th</sup> January. Please show 'Reports BTC' in the subject box.**

**If reports are sent directly to members please ensure that they are sent by email no later than Saturday 16<sup>th</sup> January and copied to the Town Clerk (subject : Reports BTC).**