

Bungay Town Council
Clerk of the Council: Peter Morrow BA
11 Wharton Street, Bungay, Suffolk NR35 1EL
01986 892361

Members are hereby summoned to the November meeting of this Council which will take place at the Council Chamber, Broad Street on Monday 21st November 2016 starting at 7.45pm.

Members of the public are welcome to attend.

Peter Morrow
16.11.16

Agenda

1. To accept apologies
2. To note receipt of the declaration of acceptance of office from Clls Adams and Bradley
3. Interests (Discloseable Pecuniary Interests and Non Pecuniary Interest) and to consider dispensation claims relating to Discloseable Pecuniary Interests under the Suffolk Code of Conduct
4. To approve the minutes of the meeting of the Council held on the 17th October 2016
5. To receive public representations (procedure outlined below*)
6. County Councillor's report
7. To receive a report on local policing matters
8. To receive correspondence
9. To consider plans received, ** to receive a report from the Environment and Planning Committee meeting held on the 7th November and to receive planning decisions from Waveney District Council and the Broads Authority
10. To receive a report from the Finance & General Purposes Committee meeting held on 7th November
11. To receive a report from the Grounds & Premises Committee meeting held on 7th November
12. To consider appointing Cll Adams & Bradley to either the Environment & Planning or the Finance & General Purposes Committee and to increase the membership of one of these committees to 8
13. To appoint 1 trustee to serve on Bungay Town Trust CIO for a 2 year term ending 20th November 2018 and 5 trustees to serve for a 4 year term ending 20th November 2020***
14. To receive a BNDP Report and agree a further release of funds as appropriate
15. To consider the East Suffolk Council proposals
16. To re-consider the proposed B1062 50mph speed limit
17. To consider providing 4 prizes for Bungay High School (suggested total £160.00)

18. To receive a report on the operation of the Riverside Centre
19. To receive a report from the latest councillors surgery
20. To receive written reports from Council Representatives****
21. To receive reports from District Councillors
22. Town Mayor's Report
23. To receive balance details and approve the following cheques for payment:-
 IRS Recruitment Ltd, litter pick, £764.64; Bungay Honeypot Centre, donation food bank (S137), £40.00, room hire £30.00, total £70.00; Community Action Suffolk, web site fee, £60.00; B Lines, bus shelter repair, £35.00; Suffolk Police & Crime Commissioner, balance PCSO contribution 16/17, £7849.50; 1st Bungay (Schools) Sea Scouts, donation (S137), £500.00; Emmanuel Pre-School, donation (S137), £500.00 (donations subject to approval of F&GPC recommendations – agenda item 10); P Morrow, reimbursements, garden prizes, £120.00; Riverside equipment, £24.00; Civic Service catering, £48.99, total £192.99.

The correspondence file will be available for members' perusal before the meeting.

*** Agenda item 4.** A maximum of 15 minutes will be allowed for this item. Members of the public will usually be allowed up to 3 minutes to make comments on agenda items. At the discretion of the Town Mayor/Chairman the time per speaker may be reduced depending on the number of those wishing to speak. Although notice is not required, those wishing to speak are asked to make this known to the Town Mayor/Chairman or Clerk before the meeting.

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The following plan will be considered:-

DC/16/4765/FUL, Mr & Mrs V Killaspy, conversion of outbuildings into accommodation and related work, erection of a single garage, 66 Broad St
 DC/16/4535/FUL, Emmanuel Pre-School, change of use from car parking to play area, erection of fencing and play equipment, Emmanuel Pre- School, Emmanuel Church Rooms, Rose Lane
 DC/16/4150/VOC, Honeypot Committee, variation of condition No 2 of DC/11/0847/FUL – revised drawings showing changed provision and layout of a proposed new Community Centre and play space, playing field, Old Grammar Lane. This proposal was considered by the Planning & Environment committee but consideration was deferred pending further information about the proposed parking arrangements. This has been requested and is awaited.

The plans will be available for inspection from 7.30pm on the evening of the meeting and on the WDC and the planning portal. Informal site visits carried out by members should be conducted from the highway or other publicly accessible land and, during the course of it, members should not engage with either the applicant or any potential objectors who should be advised to submit comments in writing directly to the Council.

*** Sitting trustees who are seeking re-appointment for the 4 year term are Cll S Knights and Mr P Morrow.
Clls Barnes, Cloke, Woods and Mr M Davies are Council appointees and serve to 20th November 2018.
Cll Groom is also a trustee but is not a Council appointee.

****** Note for councillors making reports to the above meeting.**

**Reports from Council representatives are required in written form and should be emailed directly to members by Saturday 19th November and copied to the Clerk.
Please show 'Reports BTC' in the subject box.**