

**Bungay Town Council**  
*Clerk of the Council: Peter Morrow*  
**11 Wharton Street, Bungay, Suffolk NR35 1EL**  
**01986 892361**

**Members are hereby summoned to the 2017 Annual Meeting of this Council which will take place at the Council Chamber, Broad Street, Bungay on Monday 15<sup>th</sup> May at 7.45pm.**  
**I do hope that you will be able to attend.**

**Members of the public are welcome to attend**

**Peter Morrow**  
**10.5.17**

**Agenda**

1. To elect a Town Mayor for the forthcoming year
2. To receive a declaration of office from the Town Mayor
3. To receive apologies
4. To receive interest declarations (Discloseable Pecuniary Interests and Non Pecuniary Interests) and to consider dispensation claims relating to Discloseable Pecuniary Interests under the Suffolk Code of Conduct
5. To elect a Deputy Town Mayor for the forthcoming year
6. To receive public representations (*procedure outlined below\**)
7. To approve the minutes of the meeting of the Council held on 18<sup>th</sup> April 2017
8. To receive correspondence
9. To receive a police report
10. To receive a report from the County Councillor
11. To consider plans\*\*, receive a report from the Environment & Planning Committee and receive notice of planning decisions from Waveney District Council & the Broads Authority
12. To receive a report from the Finance & General Purposes Committee
13. To receive a report from the Governance Committee
14. To appoint an Environment & Planning Committee (7 members)
15. To appoint a Finance & General Purposes Committee (8 members)

16. To appoint a Governance Committee (7 members)
  17. To appoint a Grounds & Property Committee (5 members)
  18. To consider and approve the Governance Committee recommendation on the Employment Panel terms of reference
  19. Subject to approval of 18 above to appoint members to the Employment Panel in accordance with the terms of reference
  20. To make the followings annual appointments:-
    - Publications and Website editors
    - CIL Working Party
    - Local Council Award Scheme Working Party
    - Emergency Planning Working Party
  21. To make the following annual appointments to outside bodies:-
    - BEBA
    - Safer Neighbourhood Scrutiny Panel
    - Bungay Honeypot Centre
    - Bungay Joint Tourism Group
    - Bungay in Bloom
    - Outney Common Owners
    - Bungay Christmas Lights Committee
    - Pride of Bungay Group
    - Waveney Area Meeting of Suffolk Association of Local Councils
    - Sustainable Bungay
    - River Waveney Valley Trust
    - Waveney Play Partnership
  22. To vote the Town Mayor's Allowance
  23. To consider renewal of the SALC subscription
  24. To receive a report from the Town Meeting
  25. To receive a report on the Riverside Centre
  26. Reports from Council Representatives\*\*\*
  27. District Councillors Reports
  28. To agree the letting terms for the WDC office
  29. To receive balance details and to approve the following cheques for payment:-
    - Bungay Honeypot Centre, food-bank donation \$137, £40.00, hall hire, £30, total £70.00; IRS Recruitment, litter -pick, £ (\$137) £518.08; P Morrow, Civic Evening re-imburements, £168.78.
- Agenda item 6. A maximum of 15 minutes will be allowed for this item. Members of the public will usually be allowed up to 3 minutes to raise issues, ask questions or make comments on agenda

items or other matters with which the Council is able to deal. At the discretion of the Town Mayor/Chairman the time per speaker may be reduced depending on the number of those wishing to speak. Although notice is not required, those wishing to speak are asked to make this known to the Town Mayor/Chairman or Clerk before the meeting commences.

**\*\* Plans :-**

DC/16/4054/OUT, Mr Brian Prettyman, Outline Application - Construction of 4 No. detached two storey residential units and 4 No. detached garages. New vehicular access and associated hard/soft landscaping works, Bungay Youth Centre, Old Grammar Lane.

DC/17/0903/COU, Mr G Dodds, Partial change of use from grassed area to six bay parking area, Land fronting 5-8 Garden Close, Bungay.

DC/17/1836/TPO, Mr Tim Harrison, Remove 1 lower limb over neighbours wall. Reduce by 1m limbs overhanging neighbours side and crown lift side over garden. To increase light into gardens, 17 Trinity Street, Bungay.

DC/17/0950/FUL, Mr R Woods, Extension of existing veranda and formation of garden store beneath and conversion of existing store to WC, 19 Boyscott Lane, Bungay.

DC/17/1778/VOC, Mr Richard Patrick, Variation of Condition Nos. 2 & 7 of DC/15/0382/FUL - Construction of chalet bungalow with attached garage - Alterations to previously approved plans, 1 Messenger Close, Bungay.

**\*\*\*Note to councillors:-** Reports should be distributed directly to members by email by Saturday 13<sup>th</sup> May and copied to the Clerk (subject : Reports).