

Bungay Town Council
Clerk of the Council: Peter Morrow BA
11 Wharton Street, Bungay, Suffolk NR35 1EL
01986 892361

Members are hereby summoned to the January meeting of this Council which will take place at the Council Chamber, Broad Street on Monday 16th January 2017 starting at 7.45pm.

Members of the public are welcome to attend.

Peter Morrow
11.1.17

Agenda

1. To accept apologies
2. Interests (Discloseable Pecuniary Interests and Non Pecuniary Interest) and to consider dispensation claims relating to Discloseable Pecuniary Interests under the Suffolk Code of Conduct
3. To approve the minutes of the meeting of the Council held on the 19th December 2016
4. To receive public representations (procedure outlined below*)
5. County Councillor's report
6. To receive a report on local policing matters
7. To receive correspondence
8. To consider plan received ** to receive a report from the Environment and Planning Committee meeting held on the 3rd January 2017 and to receive planning decisions from Waveney District Council and the Broads Authority
9. To fix a date and make other arrangements for the annual Town Meeting
10. To receive notice of the arrangements for the Civic Evening 2017
11. To agree matters relating to the civic awards for 2017
12. To consider a proposal to put stickers on the existing town maps in the car parks to show the current location of tourist information points in the town
13. To consider a proposal to update the finger post information with financial support from Waveney Business Forum
14. To receive a report on the operation of the Riverside Centre
15. To receive a report from the latest councillors surgery
16. To receive written reports from Council Representatives***
17. To receive reports from District Councillors
18. Town Mayor's Report
19. To receive balance details and approve the following cheques for payment:-

IRS Recruitment Ltd, litter pick, £254.88; P J Lee Hire & Sales Ltd, litterpick equipment, £10.42; Bungay Museum, Town Recorder honorarium(second half) £125.00; Norse Commercial Services Ltd, waste collection, Riverside, £117.00; Bungay Honeypot Centre, room hire £30.00, food bank (S137), £30.00, total £60.00; Friends of St Mary's, room hire, £30.00.

The correspondence file will be available for members' perusal before the meeting.

* **Agenda item 4.** A maximum of 15 minutes will be allowed for this item. Members of the public will usually be allowed up to 3 minutes to make comments on agenda items. At the discretion of the Town Mayor/Chairman the time per speaker may be reduced depending on the number of those wishing to speak. Although notice is not required, those wishing to speak are asked to make this known to the Town Mayor/Chairman or Clerk before the meeting.

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The following plan will be considered:-

DC/17/0059/FUL, Mr T Dowman, demolition of sub standard side extension and construction of a single storey side extension, 7 Mayfair Rd.

The plan will be available for inspection from 7.30pm on the evening of the meeting and on the WDC and the planning portal. Informal site visits carried out by members should be conducted from the highway or other publicly accessible land and, during the course of it, members should not engage with either the applicant or any potential objectors who should be advised to submit comments in writing directly to the Council.

***** Note for councillors making reports to the above meeting.**

Reports from Council representatives are required in written form and should be emailed directly to members by Saturday 14th January and copied to the Clerk.

Please show 'Reports BTC' in the subject box.