

**Bungay Town Council**  
*Clerk of the Council: Peter Morrow BA*  
**11 Wharton Street, Bungay, Suffolk NR35 1EL**  
**01986 892361**

**Members are hereby summoned to a special meeting of this Council which will take place at the Community Centre, Upper Olland Street on Monday 4th September 2017 starting at 7.30pm.**

**Members of the public are welcome to attend.**

**Peter Morrow**  
**30.8.17**

**Agenda**

1. To accept apologies
2. Interests (Discloseable Pecuniary Interests and Non Pecuniary Interest) and to consider dispensation claims relating to Discloseable Pecuniary Interests under the Suffolk Code of Conduct
3. To approve the minutes of the July meeting of the Council held on the 17th July 2017
4. To receive public representations (procedure outlined below\*)
5. To receive a written and verbal report from the Chair, Bungay Neighbourhood Plan Group on the first draft of the WDC Local Plan
6. To consider the first draft of the WDC Local Plan and formulate a response to it.
7. To consider plans received and consider other planning related matters, \*\* to receive a report from the Environment and Planning Committee meeting held on the 7th August 2017 and to receive planning decisions from Waveney District Council and the Broads Authority
8. To receive a report from the Grounds & Premises Committee held on 4th September 2017
9. To appoint Cll Gary Ryan to Council committees
10. To receive balance details and approve the following cheques for payment:-

IRS Recruitment, litter pick, £1275.26; Waveney Norse Ltd, Riverside cleaning, £196.19; Bungay Printers, posters for NDP, £12.00; Mr R Prior, reimbursement, toner for NDP, £19.98; Mr B Lines, repair bench at common playground, £16.50; P J Lee Hire & Sales Ltd, litter-pick equipment, £29.98; P Morrow, reimbursements, £222.33, salary and fixed expense arrears, £896.18, total £1118.51.

**\* Agenda item 4.** A maximum of 15 minutes will be allowed for this item. Members of the public will usually be allowed up to 3 minutes to make comments on agenda items. At the discretion of the Town Mayor/Chairman the time per speaker may be reduced depending on the number of those wishing to speak. Although notice is not required, those wishing to speak are asked to make this known to the Town Mayor/Chairman or Clerk before the meeting.

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The following plan will be considered:-

DC/17/3315/TCA, Mr F Allen, tree work, The Red House, 14 Flixton Rd.

DC/17/3377/FUL, Mr & Mrs Utting, rear extension, 22 Wingfield St.

DC/17/3642/FUL, Mr P Crockford, add master bedroom suite above existing garage and utility rooms, 41 Upper Olland St.

DC/17/3656/LBC. Ms T Stones, demolition rear porch & erection of single storey rear link extension, 32 Bridge St.

DC/17/3635/FUL, Ms A Boothby, single storey rear/side extension, 17 Southend Rd.

DC/17/3572/FUL, Mrs D Cook, replace conservatory with single storey rear extension, 14 Rose Hall Gardens.

BA/2017/0299/HOUSEH, Mrs F Poston, erect single storey building and extension to drive, The Dell, Staithe Rd.

BA/2017/0300/TCAA, fell Field Maple, Ash, Tulip tree, Birch, Willows, Mulberry; thin Indian Tree, thin Copper Beech and lift crown, Bridge House, 34 Bridge St. Further details on BA planning portal.

SCC, proposal to stop up of land at St John's Hill, Bungay. This involves returning a small strip of land in front of the properties Mayflower House and Vermont House on the west side of St John's Hill to the owner of the subsoil. This land has been reserved for highway purposes and is now no longer required.

To consider whether the fence at Waveney House, Earsham St (boundary with the street) which exceeds in height the approved plan is acceptable. See WDC Planning Officer comments below:-

I have seen the fence and have spoken to the agent about this. It is clear that it is higher than the approved plan.

I agree it looks intrusive and although I did not deal with the original application it sounds as though it was borderline decision as to whether a fence in this location was acceptable. I think the presence of a fence on the other side of the bridge justified this. It has a stark appearance at present, reducing it to the approved height would take approximately 600mm off the height. At present the stance of the agent is that they want to seek to regularise this, retaining it at the current height and have suggested staining the fence to lessen its visual impact.

I do think there is a difference between this side of the bridge and the other in terms of its visual impact on the Conservation Area and the setting of the listed building and I would not be comfortable with regularising the height of the fence. In time the fence will weather and the fence will become less prominent, staining the fence will only speed up this process slightly. I do not have a conservation view at present as we have limited resources in this department since Ruth left.

After the meeting can you let me know the strength of feeling about this within the Town Council and I will go back to the agent and try to negotiate voluntarily reducing the height to that approved or taking the relevant enforcement action.

Informal site visits carried out by members should be conducted from the highway or other publicly accessible land and, during the course of it, members should not engage with either the applicant or any potential objectors who should be advised to submit comments in writing directly to the Council.