



Bungay Town Council Agenda

A meeting will be held on **Thursday 13th December 2018 at 7.00 pm** at the Riverside Centre, The Staithe, Bungay.

Members of the public and press are welcome to attend.

All members of the Council are hereby summoned to attend the meeting of the Town Council to transact the following business;

AGENDA

- 1. Apologies for Absence:**
- 2. Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
- 3. To approve the minutes outstanding:** To approve the minutes of 15th November 2018.
- 4. Public Forum:** Members of the public are invited to give their views on Town affairs at the discretion of the Chairman, for no more than 15 minutes. Members of the public may not take part in the Parish Council meeting itself.
- 5. Mayors Report:** To receive the Mayors Report.
- 6. Clerks Report:** To receive the Town Clerk's report.
- 7. To receive a report from the County Councillor D. Ritchie.**
- 8. To receive a report from the District Councillors S. Woods & J Groom.**
- 9. To consider Town Council representation on the Town Trust:**
- 10. Financial Reports:**
 - a. To approve payments.
 - b. To receive a statement of the accounts to 30th November 2018.
 - c. To receive update on 2018/19 Budget.
- 11. Reports from Committees:**

To receive the minutes of:

 - a) Planning & Environment – 1st November 2018.
 - b) Communications – 11th October 2018.
 - c) Legal & Finance – 11th October 2018.

Committee reporting cycle.
- 12. To receive a report from the Town Councillor Surgery – 1st December 2018.**
- 13. To receive written reports from Council Representatives.**
- 14. To pass a resolution excluding the press and public from the meeting in accordance with the Public Bodies (admission to meetings) Act 1960 for discussion regarding personnel matters.**
- 15. Date of next meeting:** 17th January 2019.

6TH December 2018
Jeremy Burton
Clerk to Bungay Town Council
1a, Broad Street, Bungay. NR35 1EE.