



# Bungay Town Council Agenda

A meeting will be held on **MONDAY 16<sup>th</sup> July 2018 at 7.45 pm** at the Riverside Centre, The Staithe, Bungay.

All members of the Council are hereby summoned to attend the meeting of the Town Council to transact the following business;

## AGENDA

- 1. Appointment of Karen Forster as Interim Clerk & Responsible Finance Office.**
- 2. Apologies for Absence:** To receive any apologies for absence.
- 3. Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
- 4. To approve the minutes outstanding**  
To approve the minutes of the meeting 18<sup>th</sup> June 2018 & the extraordinary meeting 9<sup>th</sup> July 2018.
- 5. Public Forum**  
Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman, for no more than 15 minutes. Members of the public may not take part in the Parish Council meeting itself.
- 6. Code of Conduct and Declaration of Acceptance.**  
To adopt the latest Suffolk Code of Conduct and receive renewals of the Acceptance of the Office from members previously circulated.
- 7. To receive a report from the County Councillor**
- 8. To receive a report from the District Councillors**
- 9. To receive any correspondence**
- 10. Reports from Committees**
- 11. Update on the offices of Riverside**
- 12. Privacy Policy**  
To adopt the Town Council Privacy policy and Data Protection Policy previously circulated.
- 13. To receive a report from the latest Councillors surgeries**
- 14. To receive written reports from Council Representatives.**
- 15. To receive a report from the Town Mayor**
- 16. To approve any outstanding financial items.**
- 17. East Suffolk proposed boundary changes.**  
Following the local government Boundary Commission consultation on draft recommendations for wards boundaries in East Suffolk, Council will consider a response.
- 18. Update on the developments regarding bank closure and 24hour cash machine access.**
- 19. Motion under the Public Bodies (admission to meetings) Act 1960 to exclude the public and press for discussions regarding personnel matters where publicity might be prejudicial to the special nature of the business.**

Karen Forster  
Interim Clerk, Bungay Town Council. Orchard House, Chediston Rd. Wissett, IP19 0NF