

Bungay Town Council
Clerk of the Council: Peter Morrow BA
11 Wharton Street, Bungay, Suffolk NR35 1EL
01986 892361

Members are hereby summoned to the June meeting of this Council which will take place at the Riverside Centre, Bungay Staithe on Monday 18th June 2018 starting at 7.45pm.

Members of the public are welcome to attend.

Peter Morrow
13.6.18

Agenda

1. To accept apologies
2. If appropriate receive declarations of acceptance of office from new members
3. Interests (Discloseable Pecuniary Interests and Non Pecuniary Interest) and to consider dispensation claims relating to Discloseable Pecuniary Interests under the Suffolk Code of Conduct
4. To approve the minutes of the Annual Meeting of the Council held on the 21st May 2018
5. To receive public representations (procedure outlined below*)
6. To consider plans received,** receive planning decisions from WDC and the Broads Authority and receive a report of a meeting of the Planning & Environment Committee held on Monday 4th June 2018
7. To receive a report of a meeting of the Finance & General Purposes Committee held on Monday 4th June 2018
8. To receive a report of a meeting of the Governance Committee held on Monday 4th June 2018
9. To receive a report of a meeting of the Grounds & Premises Committee held on Monday 4th June 2018
10. To consider where future meetings of the Council will take place
11. To consider holding a Garden Competition in 2018 and to make the necessary arrangements
12. To receive the accounts for the year to 31st March 2018, to receive the Annual Internal Audit Report 2017/18 and to complete the Annual Governance Statement 2017/18
13. To review the nominated signatories for the Council's bank account and to appoint new signatories
14. To receive a report from the latest councillors surgeries
15. To receive written reports from Council representatives***
16. To receive reports from District Councillors
17. To receive a report from the Town Mayor
18. To receive balance details and approve the following cheques for payment:-

Bungay Honeypot Centre, food bank (S137), £50.00;
IRS Recruitment, litter-pick £501.98; Suffolk Association of Local Councils,
(subject to agenda item 15 above), 2018/2019 annual subscription, £969.99; Norse

Commercial Services Ltd, Riverside cleaning, May 2018, £214.00;
WDC, uncontested election costs, £240.00; P J Lee Hire & Sales Ltd, litter-pick
equipment, £15.86; Zurich Municipal, annual insurance premium, £3005.50;
Groundwork UK, grant repayment, amount to be advised.

19. To receive a report and make decisions on personnel issues

*** Agenda item 5.** A maximum of 15 minutes will be allowed for this item. Members of the public will usually be allowed up to 3 minutes to make comments on agenda items. At the discretion of the Town Mayor/Chairman the time per speaker may be reduced depending on the number of those wishing to speak. Although notice is not required, those wishing to speak are asked to make this known to the Town Mayor/Chairman or Clerk before the meeting.

**** Plans received :**

DC/18/ 2241/OUT, Mr Hupton, outline application (some matters reserved), construction of 1 dwelling, 69 Beccles Rd.

DC/18/2250/LBC, Mr Cloke, listed building consent, provide a metal air brick and a gas pipe on the front elevation and provide a gas boiler flue on the rear elevation, 9 Market Place.

***** Note for councillors making reports to the above meeting**

Reports from Council representatives are required in written form and should be emailed directly to members by Saturday 16th June and copied to the Clerk. Please show 'Reports BTC' in the subject box.