



# BUNGAY TOWN COUNCIL AGENDA

## Legal & Finance Committee



A meeting will be held on **Thursday 7<sup>th</sup> February at 6.00 pm** at the Riverside Centre, The Staithe, Bungay.  
All members of the Legal & Finance Committee are hereby summoned to attend the meeting to transact the following business;  
Members of the public and press are welcome to attend.

### AGENDA

1. **Apologies for Absence:** To receive any apologies for absence.
2. **Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
3. **Minutes of the Previous meeting:** To receive the minutes of the Legal & Finance Committee meeting 17<sup>th</sup> January 2019.
4. **Public Forum:** Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself.
5. **Finance:**
  - a. To receive an update from the RFO on the budget/actual performance for 2018 – 19.
  - b. To authorise payments as per prepared report.
6. **Bungay Christmas Lights Grant Application:** for consideration.
7. **Bungay Town Council Asset Register:** for consideration.
8. **Appointment of Bungay Town Council Internal Auditor:** for consideration.
9. **Bungay Town Council Employer Pension Contributions Policy**
  - a. **Update on Employees** – for consideration
  - b. **Direct Debit authorisation** – for consideration.
10. **Bungay Town Council Employees payments from NDP Working Group** – for consideration.
11. **Funeral refreshments donation** – for consideration.
12. **Civic Reception Budget** – for consideration.
13. **Riverside Centre Hire Charges** – for consideration.

Jeremy Burton 31<sup>st</sup> January 2019  
Clerk, Bungay Town Council.  
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