



# Bungay Town Council Agenda

**You are hereby summoned to attend the Bungay Town Council Meeting to be held on Thursday 12<sup>th</sup> September 2019 at 7.00 pm at The Riverside Centre, The Staithe, Bungay. Members of the public and press are welcome to attend.**

8<sup>th</sup> September 2019  
Jeremy Burton  
Clerk to Bungay Town Council

## AGENDA

1. **To receive and accept apologies for absence:**
2. **Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
3. **To approve the minutes outstanding:**
  - a) To approve the minutes of the Town Council Meeting held on 15<sup>th</sup> August 2019.
  - b) To approve the minutes of the Town Council Meeting held on 29<sup>th</sup> August 2019.
4. **Public Forum:** Members of the public are invited to give their views on Town affairs at the discretion of the Chairman, for no more than 15 minutes. Members of the public may not take part in the Parish Council meeting itself.
5. **Bungay Leisure Centre Redevelopment Presentation** – Laura Hack & Tim Snook – East Suffolk Council - For information
6. **Town Mayor's Report:** To receive the Mayor's Report. – For Information.
7. **To receive a report from County Councillor: Cllr. D Ritchie** – For information.
8. **To receive a report from District Councillor: Cllr. J Cloke** - For information.
9. **Town Clerk's Report:** To receive the Clerk's Report including updates on (a) CCTV, (b) ATM, (c) Assistant Clerk position, (e) Committee Structure, (f) Civic Celebration – For information.
10. **Financial Reports:**
  - a) **To receive the Bank Reconciliation to 30<sup>th</sup> August 2019** – for acceptance and approval.
  - b) **To receive a statement of the accounts to 30<sup>th</sup> August 2019 YTD** – for information.
  - c) **To approve payments and receipts** – for consideration.
11. **Donation & Grant Requests**
  - a) **Fisher Theatre £5,000** – for consideration
  - b) **Bungay Christmas Lights £3,000** – for consideration
12. **Cllr. Simon Woods – Donation to funeral costs** – for consideration.



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## **13. Reports from Committees:**

To receive the Committee Minutes of:

- a) Planning & Environment – 15<sup>th</sup> August 2019 & 25<sup>th</sup> July 2019.
- b) Communications – None. (To be signed off at next Governance, Employment & Finance Committee).
- c) Grounds, Premises & Amenities – 8<sup>th</sup> August 2019
- d) Highways & Transport – 27<sup>th</sup> June 2019.
- e) Legal & Finance – None.
- f) Riverside Centre Sub – Committee – 8<sup>th</sup> August 2019.

## **14. To receive written reports from Town Council Representative on outside bodies.**

## **15. Date of next Town Council Meeting: Thursday 17<sup>th</sup> October 2019 - for information:**