

Environment & Planning Committee - Terms of Reference

The purpose of the Environment & Planning Committee is to deal with all matters of planning & environment such as planning applications and decisions, environmental issues and concerns and the Neighbourhood Plan, on behalf of Council.

There will be 7 voting members of the committee. Members of the public may be asked to report on an item to this committee or to join this committee as a non-voting representative.

The Committee will elect a Chairman and Vice-Chairman at the start of the municipal year or when required.

The Committee will meet every 4 weeks to debate and discuss items such as the following with delegated authority from the Council to fulfil the following responsibilities (including spending within its approved budget):-

- To consider all planning consultations received relating to Bungay and determine the Council's response to the planning authorities.
- To consider the decisions of the local planning authorities in respect of local planning applications.
- To consider local street naming proposals, planning appeals, planning appeal decisions and planning enforcement cases
- To monitor and advise the Town Council on environmental issues and concerns and ensure compliance to legislation as much as is possible.
- To work with the Neighbourhood Development planning committee as required.
- To consider any other item that Council determines is appropriate.

Any proposed unbudgeted expenditure will require approval of Legal & Finance committee or Full Council.

Adopted: 4th October 2018