

Riverside Centre Sub-Committee - Terms of Reference

The purpose of the Riverside Centre Sub-Committee is to oversee all those matters within the Council's remit which relate to the Riverside Centre at the Staithe. The sub-committee will consist of 5 Voting members. Non-councillors with appropriate skills, knowledge or background may be members of this sub-committee although they will not have voting rights.

The Sub-Committee will meet monthly with delegated authority from the Governing Committee to fulfil the following responsibilities (including spending within its approved budget):-

The maintenance, management and control of:-

- The Riverside Centre building, including external items. This will include, but is not limited to:
 - General Maintenance
 - Cleaning
 - Insurance
 - Utilities
 - Health and Safety items/issues
 - Accessibility
 - Waste Management

- The promotion and management of rentals to outside agencies and any other generated income from the Riverside Centre.

- The contents of the building such as furniture, kitchen apparatus & similar.

- The Land lease.

- Any other similar or appropriate items as delegated by Full Council

Any proposed unbudgeted expenditure will require approval of Legal & Finance committee or Full Council.

Adopted 4th October 2018