Bungay Town Council

Minutes of the September meeting of this Council held at the Council Chamber
Broad Street on Monday 19th September 2011 at 8pm.

Present were Clls Brook(in the chair), Reeve, Barnes, Evans, Groom, Knights,
O’Neill, Shepherd, Vinton, Warnes and Woods.

Also present were Cll Ritchie(SCC), Sgt Howell, PC Skuse and 6 members of the
public.

Before the meeting commenced the Town Mayor presented the Garden Cup and
prizes.

Agenda

1. Apologies

Apologies were received from Clls Blowers O’Neill, Cloke and Ward.

2. Interests

No interests were declared.

3. To approve the minutes of the meeting held on the 17th July 2011

These were approved and duly signed subject to it being noted in relation to page
1636 item 13 that attendees had not yet been considered and page 1639 item 5 of
the F&GP Committee report that the Civic Service would be held on 16th October.

4. To allow local electors the opportunity to comment on planning
applications and other matters on the agenda for the meeting in accordance
with Schedule 1 of the Council’s Standing Orders

No electors wished to speak.

5. Matters arising

Page 1635, item 6. Consideration to be given to listing the Council Chamber.
Page 1642, item 5. Environment Committee report. Cll Woods reported that he
had emailed members and was following up on these issues. He would be
recommending that Section 106 funds be allocated to the new community centre
play park and that he was following up with WDC on Section 106 funding issues.

Signed

Date
6. Correspondence

The following correspondence was received:

Chief Executive WDC re senior staffing changes occasioned by the resignation of Mr S Archer.
Wish Upon a Star thanking Council for donation.
Broads Authority Planning Parish Forum, 28th September. Clls Cloke and Groom to attend.
WDC re World of Planning events on 3rd November (Beccles) and 7th November (Wangford).
Mrs F Spackman re graffiti on barn at Skinners Meadow.
South Norfolk Council re South Norfolk Local Development Framework (LDF), Site Specific Policies & Allocations.
National Grid re future connection of the grid to East Anglia Offshore Wind possibly via Lowestoft. A technical study is to take place to evaluate this and possible other connection points to be completed in Spring 2012 after which a consultation will take place.
SCC Mobile Libraries Consultation. Individual responses to be made.
Beccles Town Council re proposed alternative waste site provision. Cll O’Neill said that he was concerned about the location of this facility.
Bungay Youth Association thanking Council for donation.
North East Suffolk CAB thanking Council for donation and confirming that provision at Bungay will continue at the current level.
Bungay Chamber of Trade and Commerce supporting the Council’s decision to proceed with the option 1 one way scheme.
Broads Authority giving notice of consultation on the comprehensive schedule of changes proposed to the Development Management Policies Plan Document.

7. To receive a report on local policing matters

A written report was distributed to members and Sgt Howell reported. A press release had been issued about the theft of heating oil. He read out the text of a press release to be issued about the recent graffiti incident at Skinners Meadow and the contents of the release was supported by members. He spoke of a speed check in Hillside Road East which had showed that the 20mph limit was being exceeded by 92% of the vehicles checked. It was agreed that the Traffic Committee consider whether the 30mph limit should be restored at this location. Cll Groom spoke of the excellent work of the ‘beat’ policemen.

Signed............................
Date.................................
8. County Councillor’s Report

Cll Ritchie commended the work of the library group and noted that Bungay was to be one of the pilot libraries. He spoke of the demise of the Bunka and hoped that youth club activities could be reinstated at the Old Grammar School site with possible short term funding from SCC. He said that he would be giving further support to the Christmas Lights from the locality budget and had funded a festival banner from the same source. SCC had agreed to fund the crossing patrol at the Middle School while the Middle School remains open. He hoped he may get funding to repair the speed warning sign in Bridge St. Cll O’Neill suggested that the question of joint Norfolk/Suffolk maintenance of flashing signs be considered and asked about the availability of moveable flashing speed warning signs. Cll O’Neill was unwell and left the meeting at 9.15pm having first asked the Council to consider listing the priorities for projects to be funded by the proposed Community Infrastructure Levy and for environmental projects.

9. To receive planning decisions from Waveney District Council and a report from the Planning Committee

The following plans were considered:-

DC/11/0847/FUL, Bungay Honeypot Centre Ltd, play ground details relating to the Community and Enterprise centre, playing field, Old Grammar Lane. Approval recommended.
DC/11/0956/FUL, Mr E W Raynes, replacement windows to front elevation, 4 Laburnum Rd. No objection.
DC/11/0939/EXT, Mr J Barnes, extension of time for a further 3 years of W11013/8, construction of 10 dwellings with garages and new access drive and alterations to existing vehicular access. Hillside Garage, Hillside Rd East. Approval recommended subject to WDC considering possible economic development issues relating to the loss of business space.

The following planning decisions were received from Waveney District Council:-

DC/11/0815/FUL, Mr D Newport, construction of a single storey front/side extension, 27 Orchids Close. Approved.
DC/11/0763/FUL, Mr G Wyatt, construction of a single storey front extension, 196 Hillside Road East. Approved.
DC/11/0930/FUL, Mr & Mrs T Page, construction of single storey rear and front porch extensions, 5 Jubilee Rd. Approved.
DC/11/0761/COU, Revd A Bardsley, change of use from part residential/commercial to residential, Orchard House, 22 Upper Olland St. Refused.

Signed…………………………
Date……………………………
Written reports of the meeting held on 1st August and 5th September were received and approved.

10. To receive a report from the Finance & General Purposes Committee and to deal with matters arising

Written reports of the meetings held on 1st August and 5th September were received and approved.

11. To receive a report from the Environment Committee and to deal with matters arising

A written report of the meetings held on 1st August was received and approved.

12. To receive a report from the Traffic Committee and to deal with matters arising

Written reports of the meetings held on 1st August and 5th September were received and approved.

13. To receive a report on the operation of the Riverside Centre and the Riverside Working Party

The Clerk reported on recent and future bookings. Cll Ward had recently circulated a preliminary working party report to members. The Working Party would consider these issues further and finalise their report which would be presented to the Council.

14. To receive a report from the recent councillors surgeries

Residents had expressed concern about vegetation overhanging the pathway at Fairfield Rd, removal of willows at the end of Pilgrims Way, condition of the old mortuary chapel and Trinity St resident’s concern about the proposed one way system. It was agreed to refer the Fairfield Rd path to Pride in Bungay, ask WDC to require new tree planting and to consider the chapel for listing.

15. 2012 celebrations

It was noted that separate Diamond Jubilee and festival events be held. A further meeting was to be held on 19th October.

Signed.................................
Date....................................
16. WDC Community Infrastructure Levy study consultation

Cll O’Neill’s comments as above were noted. There were no other comments.

17. To receive reports from Council Representatives

Cll Knights reported that Bungay Library pilot project was moving forward. Cll Evans questioned whether funding for the sign audit would still be available from the Riverside capital fund in view of the preliminary working group proposals. Cll Vinton reported that meetings of the full 4 Towns Group would now take place bi-monthly in Halesworth with local monthly meetings. Cll Warnes reported that Michelle Baker was the new chair of the Bungay & District Chamber of Trade.

18. To receive reports from District Councillors

Cll Woods reported on work of the WDC Audit Risk Management Committee and consideration of the Community Centre plan.

19. To receive balance details and approve cheques for payment

Balances were as noted on the Finance & General Purposes Committee report.

The following payments were approved for payment:-
Mr A Newbery, Riverside and litter-pick, £119.79; Mr J Warnes, reimbursement work on Mayor’s chain, £25.00; P Morrow, reimbursement prize vouchers, £130.00.

20. Other business of an important and urgent nature where action can be taken without the need for a formal resolution of the Council or the business is to be referred without discussion to a future meeting of the Council or one of its Committees

Cll Evans reported on work on the bas-relief panel on the town pump. Cll Brook, Town Mayor, advised members that she had asked Cll Reeve, Deputy Town Mayor, to chair some future meeting as a consequence of her ongoing medical treatment.

The meeting closed at 10.05pm
Report of the Planning Committee meeting held at the Council Chamber, Broad Street Bungay on Monday 3rd October starting at 7.30pm

Present:- Clls Reeve, Barnes, Cloke, Evans, Vinton, Ward and Warnes.

1. Apologies were received from Cll Brook.
2. No interest were declared.
3. No local electors wished to comment on matters to be considered at this meeting in accordance with Schedule 1 of the Council’s Standing Orders
4. To consider the following plans:-
   DC/11/ 1040/TPO, Father C Lombard, to carry out the following tree work at St Edmunds Church:-
   4 limes, thin crown by 20%, remove deadwood 1 foot canopy edges to give 18 foot clearance from ground level.
   1 beech, thin crown by 20%, remove deadwood 1 foot canopy edge to give 20 foot clearance over highway.
   1 sycamore stump, grind out.
   Approval recommended.
   DC/11/0990/FUL, Mrs J Roger, replacement of front door and porch windows with UPVC, 33 St Johns Rd. Approval recommended.
5. Matters of an urgent nature where action can be taken without the need for a formal decision of this Committee.
   Cll Cloke raised the question of the draft National Planning Policy Framework consultation. It was agreed to include this on the agenda for the main meeting in October.

Signed..................................
Date.....................................
Report of the Traffic Committee meeting held at the Council Chamber on 3rd October
Present: Cll Reeve, Cloke, Evans, Knights, O’Neill, Shepherd, Ward, Warnes and Woods.
Mr N Mayhew was in attendance.

Agenda

1. Apologies were received from Cll Brook.
2. Cll O’Neill noted an interest in traffic matters relating to Trinity St and the Market Place.
3. No local electors to comment on matters to be considered at this meeting in accordance with Schedule 1 of the Council’s Standing Orders.
4. Traffic matters.
   Cll Reeve reported on a meeting with Mr Pierce of SCC about the one way system. A press release was to be issued in relation to this. SCC were considering objections to the waiting restriction proposals. Further consideration would be given to the proposed minor schemes when responses were received from all members to the mayor’s questionnaire. Mr Mayhew gave indicative costs for some of these proposals including £120K for a cycle path.
5. To consider whether to recommend to SCC that the current 20MPH speed limit in Hillside Road East should be changed to a 30MPH limit when Bungay Middle School closes in July 2012. The proposal was not supported by the committee who recommended instead that the 20mph limit be extended along the whole length of Hillside Rd East with better signing at each end.
6. To receive notice of urgent matters within the scope of this Committee where action can be taken without the need for a formal decision of this Committee. The question of the Waveney Play Partnership would be considered at the next meeting of the Environment Committee.
Cll O’Neill asked why Mr Abbey had not been invited to this meeting. Cll Reeve explained that he would be invited to meetings where public transport matters were to be discussed.

Signed............................
Date.................................