

Bungay Town Council

Minutes of the Annual Meeting held at the Council Chamber, Broad St on Monday 16th May 2016 at 7.45pm.

Present : Cll Barnes, Cloke, Buck, Chatter, Collins, Groom, Knights, Lincoln, O'Neill, Paul, Prior, Thompson and Woods.

Also present was the Press and 3 members of the public.

1. To elect a Town Mayor for the forthcoming year

Cll Barnes thanked Cll Cloke and the Clerk for their help and support throughout the year.

Cll O'Neill proposed Cll Woods. He demurred and there being no other nominations standing orders were suspended to allow consultation to make place. Proceedings resumed and Cll Chatter nominated Cll Groom, Cll Cloke seconded and Cll Groom was duly elected.

2. To receive a declaration of office from the Town Mayor

Receipt was noted.

3. To receive apologies

Apologies were received from Clls Haward and Ritchie (SCC).

4. To receive interest declarations

No interests were declared.

5. To elect a Deputy Town Mayor for the forthcoming year

Cll Buck was nominated by Clls Cloke and Knights and Cll Collins by Clls Lincoln and Prior. Members voted and Cll Buck was elected by 6 votes to 5.

Signed.....

Date.....

6. To receive public representations

Dr Ken Lodge the Chairman of the Neighbourhood Development Plan Steering Group introduced himself to the Council and said that he looked forward to working with members.

7. To approve the minutes of the meeting of the Council held on 18th April 2016

The above minutes were approved.

8. To receive correspondence

The following correspondence was reported:-

Suffolk Constabulary re locality meeting dates for 2016/17 on 6th July, 2nd November 2016 and 8th February 2017, 6pm to 8pm at the Kirkley Centre, 154 London Rd South, Lowestoft. These meetings would not be open to the public and the Council would have to appoint a representative to attend.

EACH thanking the Council for a donation.

SCC re fostering opportunities.

Suffolk Preservation Society re Heritage Training Day for town and parish councils at Haughley Park Barn, 14th June, 9.45am to 1pm. Clls Barnes and Lincoln to attend.

NPD minutes and report.

SCC proposed temporary closure of Bridge St for utility works, 6th – 9th June.

Bungay Black Dog Marathon thanking Council for donation.

A resident about the need for weed spraying.

Information about Broome Community Recycling Centre and the Centenary Fields project.

The SPS Spring 2016 publication.

9. To receive a police report

It was reported that the new standardised reports were not yet available and the PCSO was on special leave. It was anticipated that reports would be available for future meetings.

10. To receive a report from the County Councillor

Cll Ritchie's apologies had been received.

11. To receive a report from the Environment & Planning Committee and receive notice of planning decisions from Waveney District Council & the Broads Authority

Reports were received.

Signed.....

Date.....

12. To receive a report from the Finance & General Purposes Committee

The report was received and recommendations approved.

13. To appoint an Employment Committee

Clls Barnes, Chater and Prior were appointed

14. To appoint an Environment & Planning Committee

Clls Barnes, Collins, Lincoln, O'Neill, Paul, Prior and Thompson were appointed.

15. To appoint a Finance & General Purposes Committee

Clls Cloke, Buck, Groom, Haward, Knights, Paul and Woods were appointed.

16. To appoint a Governance Committee

Clls Barnes, Buck, Cloke, Lincoln, O'Neill, Prior and Woods were appointed.

17. To appoint a Grounds & Property Committee

Clls Barnes, Cloke, Haward, Prior, Thompson and Woods were appointed.

18. To make the followings appointments

The following appointments were made:-

Publications and Website editors: Clls Cloke, O'Neill and Woods
Section 106 Working Party : Clls Cloke, Collins, Knights, O'Neill, Prior and Woods
Local Council Award Scheme : Clls Cloke, Collins, O'Neill and Paul
Emergency Planning Working Party : Clls Barnes, Chater, Groom and Prior

19. To make the following appointments to outside bodies

The following appointments were made:-

BEBA: Cll O'Neill
Safer Neighbourhood Scrutiny Panel : Clls Barnes, Collins and O'Neill
Bungay Honeypot Centre : Cll Cloke
Bungay Joint Tourism Group : Cll Woods
Bungay in Bloom : Clls Groom and Thompson
Outney Common Owners : Cll Lincoln
Bungay Christmas Lights Committee: Clls Barnes, O'Neill and Thompson
Pride of Bungay Group : Clls Barnes, Cloke, O'Neill and Prior

Signed.....
Date.....

19. To make the following appointments to outside bodies (cont)

Waveney Area Meeting of Suffolk Association of Local Councils :
Clls O'Neill and Woods
River Waveney Valley Trust : Clls Barnes & Prior
Waveney Play Partnership : Clls Cloke and Woods

20. To vote the Town Mayor's Allowance

Cll Groom withdrew for consideration of this item and Cll Buck took the chair.
Advice was sought from Cll Barnes, the outgoing Mayor. An allowance of £1400 was proposed by Cll O'Neill, seconded by Cll Cloke and agreed.

21. To consider renewal of the SALC subscription

Renewal of this subscription was agreed.

22. To receive a report from the Town Meeting

The Clerk reported on the Town Meeting held at the Riverside on Thursday 12th May.
It was followed by a reception and presentation of the Civic Award and cups.

23. To receive a report on the Riverside Centre

The Clerk reported on installation of new safety lighting. The Canoe Club had without the consent of the Council handed the pontoon floats to the River Waveney Valley Trust having mistakenly believed that they were owned by the Club. These were to be returned.

24. Reports from Council Representatives

Written reports were received. Cll Woods reported that the Joint Tourist Committee is to continue as a separate body. It was agreed that Cll Barnes represent the Council at local policing meetings. Cll Prior reported complaints about traffic.

25. District Councillors Reports

Cll Woods reported that WDC and Suffolk Coastal were developing a joint website. He will forward details of new councillor workbooks to members by email.
Cll Groom reported that he had, for the year, stepped down as chair of the WDC Planning Committee.

Signed.....
Date.....

26. Balance details and approval of cheques for payment

The following balances were reported:-

	£
Lloyds current account	51940.29
Lloyds instant access account	293.11
Scottish Widows deposit account	131244.23
Total	183477.63

The following cheques were approved for payment:-

Objenix Ltd, DNS annual renewal fee, £60.00; B & B Skip Hire Ltd, skip hire, £93.00; Bungay Printers, newsletter printing, £180.00; Bungay Honeypot Centre, foodbank donation S137, £40.00, hall hire, £15.00, total £55.00; IRS Recruitment, litter pick, £458.78 (S137); Suffolk Association of Local Councils, training fee £264.00, annual subscription £936.20, total £1200.20; C C Betts & Son Ltd, material for replacement bus shelter panels, £1106.88; Mr B Lines, external maintenance work, Riverside Centre, £86.60; Waveney Norse Ltd, cleaning, Riverside Centre, £190.48; R Cooper, electrical safety work, Riverside Centre, £261.68; P J Lee Hire & Sales Ltd, litter pick equipment, £5.21.

Signed.....
Date.....