

## **Bungay Town Council**

**Report of a meeting of the Governance Committee held at the Council Chamber, Broad St on Monday 12<sup>th</sup> December 2016 starting at 10am.**

**Present : Cll Barnes, Cloke, Prior and Woods**

1. Cll Simon Woods was proposed by Cll Prior, seconded by Cll Barnes and duly elected Chairman.
2. Generally meetings will be held on the first Monday of the month, along with other Committee meetings. Other ad hoc meetings may be required (next one fixed for 23<sup>rd</sup> January at 7.30pm)
3. Apologies were received from : Clls Matthews ( family illness ) O'Neill ( illness) & Lincoln (holiday) and the Clerk, P Morrow. All were accepted.
4. No interests were declared
5. No members of the public wished to speak
6. Cllr Woods re iterated the remit of the Committee's agenda. The policy document was reviewed and amended with the agreement of all present. The amended copy will be forwarded to the Clerk, hence to full Council for approval at the next full Council meeting.

Signed.....  
Date.....