

Bungay Town Council

Report of a meeting of the Finance & General Purposes Committee held at the Council Chamber, Broad Street on Monday 7th November 2016 at 7.30pm

Present : Cll Buck, Cloke, Knights and Woods

1. Apologies were received from Cll Groom.
2. Cll Cloke declared a Non Pecuniary Interest in the cheque for the Friends of St Mary's Church.
3. No local electors were present.
4. It was agreed that the full Committee would meet as a working party to consider 2017/2018 budget items for initial consideration by the Finance & General Purposes Committee meeting on the 5th December 2016.
5. To consider making a donation to the Emmanuel Pre-School Rainbow Garden Project Appeal. The Clerk reported. A grant of £500.00 was recommended.
6. To consider making a donation to 1st Bungay (School) Sea Scouts Group to assist with essential property maintenance prior to lease renewal. The Clerk reported. A grant of £500.00 was recommended.
7. To review the operation of the lorry watch scheme. It had been requested that a written report be distributed to members before the meeting. In the event Cll O'Neill tabled a written report after the meeting commenced. As members had not had any opportunity to read this it was decided to defer consideration of this item until the December meeting of the Committee.
8. To consider commissioning a new Town Guide. A proposal had been made by a local publisher to produce a new guide over which the Council would have full editorial control at no cost to the Council. It was reported (for the first time) that BEBA were planning a guide. In view of this it was recommended that proposals from other potential publishers should be considered and that the Council should liaise with BEBA and the Joint Tourism Group.
9. The following balances were reported:-

	£
Lloyds current account:	51542.29
Lloyds instant access	293.17
Scottish Widows	131770.65
Total	183606.11

The following cheques were approved for payment:-

IRS Recruitment, litterpick, £509.66, newsletter distribution, £286.54, total £796.20; Waveney Norse Ltd, Riverside, cleaning, £190.48; K Thomson, Civic Service reception, £257.60; The Friends of St Mary's, room hire for surgery, £45.00; New Beginnings Florist Ltd, Civic Service flowers, £37.85; Bungay Printers, Civic Service order of service, £112.50; Christmas Lights, donation (section 137), £2500.00.

Signed.....
Date.....

Report of a meeting of the Environment & Planning Committee held at the Council Chamber, Broad Street on Monday 7th November 2016 following the above meeting

Present : Clls Collins, Barnes, Harnden, Lincoln and O'Neill.

1. Apologies were received from Cll Prior.
2. Clls Collins and O'Neill declared Non Pecuniary Interest in the Honeypot Committee plan in view of their membership of the NDP group.
3. No local electors were present.
4. The following plans were considered:-
DC/16/4033/LBC, Mr A Hansall, listed building consent for exterior and interior refurbishment including signage, shutters and air conditioning units, Butter Cross Tearooms, Cross St. Approval was recommended.
DC/16/4150/VOC, Honeypot Committee, variation of condition No 2 of DC/11/0847/FUL, construction of new combined community and enterprise centre with associated parking, landscape works and provision of play space – revised drawings, playing field, Old Grammar Lane. It was agreed to defer consideration in order to seek further information about the proposed car parking.
DC/16/4234/FUL, Mr R Lamb, removal of cypress hedge to east boundary and planting of pleached trees on east boundary, erection of double garage, Waveney House, Earsham St. Approval recommended.
DC/16/4418/FUL, Mr I King, replacement of existing front door, 22 Lower Olland St. Refusal recommended. No detail (other than material to be used) was provided and it was considered that a plastic door at this conservation location was not suitable.
DC/16/4233/FUL, Mr R Colebourn, extensions and improvements, 79 Mountbatten Rd. Approval recommended.
5. To agreed that the full Committee meet as a working party to consider 2017/2018 budget items for initial consideration by the Finance & General Purposes Committee meeting on the 5th December 2016.
6. To consider proposals for a newsletter dealing specifically with anti-social behaviour. It was reported that this item related to a proposal from BEBA to issue a joint newsletter with the Council and the Police about the need to (and the mechanism for) reporting incidents of anti-social behaviour to the police. It was recommended that the Council collaborate with this and pay for and arrange for the newsletter to be printed for distribution by BEBA.
7. To consider further a proposal to install a perch seat at the Trinity Street bus shelter. Cll Lincoln and the Clerk reported on separate inspections of existing bus shelters with perch seats and of the proposed location. They both concluded that due to the pavement width there was insufficient space to install a seat at the shelter in Trinity Street. Furthermore because the existing shelter was not constructed to take a perch seat a material amount of structural strengthening would be necessary. In view of these 2 factors and the Committee agreed a recommendation that this proposal should not proceed.

Signed.....
Date.....

Report of a meeting of the Grounds & Premises Committee held on Monday 7th November 2016 following the above meeting.

Present : Clls Barnes, Cloke and Woods

1. Apologies were received from Cll Prior
2. No interests were declared.
3. No local electors were present.
4. It was agreed that the full Committee meet as a working party to consider 2017/2018 budget items for initial consideration by the Finance & General Purposes Committee meeting on the 5th December 2016.
5. To receive a report on the golf club rent review. The Clerk reported that after engaging with the club extensively they were stoutly resisting the Council's proposals for a modest increase in rent (from £5750pa to £6000). This increase was based on the passing rent being paid for the other land that the club rented for the same purpose. Although this comparator was a direct one an adjudicator may not support the Council's position because of regional weaknesses in golf course rents. In view of this the Clerk concluded that the risk and costs associated with formally pursuing an increase would outweigh any benefit. The Committee accepted this and recommended that the rent remain at £5750pa.

Signed.....
Date.....