

Bungay Town Council

Minutes of the June meeting held at the Community Centre, Upper Olland St on Monday 20th June 2016 at 7.45pm.

Present : Cll Groom, Buck, Barnes, Cloke, Collins, Harnden, Haward, Knights, Lincoln, O'Neill, Paul, Prior and Thompson.

Also present was Cll Ritchie (SCC).

1. Apologies

Apologies were received from Clls Chater and Woods.

2. Interests

The following non-pecuniary interests were declared:-

Cll O'Neill : item 14; Cll Thompson item : 15 and Clls Cloke and Knights : item 20.

3. Minutes of the Annual Meeting of the Council held on the 16th May 2016

These were approved and signed.

4. Public representations

No members of the public were present.

5. Members declaration of acceptance of office

Cll Harnden's declaration was received.

6. County Councillor's report

Cll Ritchie congratulated Clls Groom and Buck on their appointments as mayor and deputy. He reported that £12K of locality money was available for his SCC area. He had allocated £600 to Bungay in Bloom for a replacement watering machine and £1200 to BACT to fund the production of a leaflet. In response to a question from Cll O'Neill he confirmed that speed-watch schemes could be funded from locality budgets. Devolution meetings had been held at Milton Keynes and Lowestoft. He opined that consideration was being rushed unnecessarily.

Signed.....

Date.....

7. To receive a report on local policing matters

The Clerk reported that the new on-line police reports were not available. Cll Paul reported that this was being worked on. The following matters were reported for action by the PCSO:-

Anti-social behaviour at the Old Grammar play park, parking, anti-social vehicle use, damage to parked vehicles and the need for school liaison work.

Clls Paul and Barnes advised that public and member reports to the police should be made via their website and using the 101 service.

8. To receive correspondence

The following correspondence was reported:-

Bungay NDP Steering Group terms of reference and meeting minutes.

Mr Eamon Gaffney, Bungay Town Reeve, thanking the Council for their donation in support of the Queen's 90th birthday celebrations.

Magpas with thanks for donation.

Bungay Cricket Club with thanks for donation.

Bungay High School advising of a concert in St Mary's Church on 6th July.

Copy of a letter sent to Cll Woods by a resident about parking issues in Nethergate St.

WDC re world of planning events on 13th July in Woodbridge and 27th July in Lowestoft.

9. To receive a report from the Finance and General Purposes Committee meeting held on the 6th June 2016

The report was received and the recommendations agreed.

10. To consider plans received and to receive planning decisions from Waveney District Council and the Broads Authority and receive a report from the Environment & Planning Committee meeting held on 4th April 2016

The following plan was considered:-

DC/16/2126/FUL, Mr R Palmer, construction of a conservatory, 1 Fairfield Rd. Approval recommended.

A report of planning decisions was received. A report of the committee meeting was received and recommendations agreed. Garden Competition initial judging rounds were allocated. Judging was to take place in accordance with the details already distributed.

Signed.....

Date.....

11. To appoint Cll Harnden to a committee

Cll Harnden was appointed to the Environment & Planning Committee with Cll Paul retiring from this Committee.

12. To receive a report on the speed-watch scheme

Cll Barnes had circulated a written report. Cll Groom reported that a Ditchingham Parish Council member had offered to loan equipment and help with its use. It was agreed that the police should be asked to assess sites recommended by members. The Environment & Planning Committee will consider this matter further.

13. To appoint a member to liaise with local police

Cll Barnes was appointed.

14. To consider renewing the subscription to the Suffolk Preservation Society

This was agreed at a cost of £30.00.

15. To consider making a donation to Bungay in Bloom

A donation of £550 was agreed to meet current year costs. It was also agreed that a net contribution of £273 be made to assist with the purchase of a replacement watering machine which the Council will own and insure. The balance would be met from the SCC locality budget. The new machine will be stored in a locked shed in the yard of the Fleece.

16. To appoint a trustee to the Dreyer's Homes Charity for a 4 year term

Cll Collins was appointed.

17. Arrangements for the Civic Service

Cll Groom reported that he intends to hold a service in October and hoped for major involvement from the town's schools. This was agreed in principle.

18. To approve the accounts for the year to 31 March 2016, to receive a report from the internal auditor and to approve the annual governance statement for 2015/2016

The 2016 accounts and the internal auditors report had been circulated to all members. The Clerk reported and the accounts were agreed. Members reviewed and agreed positive responses to the annual governance statement. A minute of approval was agreed.

Signed.....
Date.....

19. Riverside Centre report

The Clerk reported on recent bookings.

20. Councillors' surgery report and to consider the location for future surgeries

A written report had been distributed. It was agreed that future surgeries would be held at the Bowerbank Room. It was agreed that in future a third member would be added to the rota to be called on if necessary to ensure that 2 members were always in attendance.

21. Reports from Council Representatives

Written reports had been circulated.

22. Reports from District Councillors

Cll Woods apologies had been noted. Cll Groom said that he had nothing to report. Cll O'Neill asked about the merger of WDC with Suffolk Coastal DC. Cll Groom said that this was not yet settled.

23. Town Mayor's Report

Cll Groom reported that he and the Deputy Mayor would be sharing invitations to civic events.

24. To receive the Clerk's salary review recommendation from the Employment Committee

The written recommendations of the Employment Committee had been circulated to all members. The Clerk withdrew for consideration of this item. The recommendations were agreed.

25. To approve the submission of Cll Buck for Cll Collins on the Council's bank mandate

This was agreed.

Signed.....
Date.....

26. Balance details and approval of payments

The following balance details were reported:-

	£
Lloyds current account	48953.83
Lloyds instant access account	293.12
Scottish Widows account	131244.23
Total	180491.18

The following cheques were approved for payment:-

IRS Recruitment Ltd, litter pick, £400.85; Suffolk Preservation Society, sub, £30.00; C M Stanforth, bus shelter cleaning, £43.20; Zurich Municipal, annual insurance premium, £4114.74.

Signed.....

Date.....