

## **Bungay Town Council**

**Minutes of the October meeting held at the Community Centre, Upper Olland St on Monday 17<sup>th</sup> October.**

**Present : Cll Groom, Barnes, Cloke, Collins, Harnden, Knights, O'Neill, Paul, Prior and Woods.**

**3 members of the public.**

*Before the meeting commenced the Garden Prizes were presented by the Town Mayor.*

### **1. Apologies**

Apologies were received from Clls Buck, Lincoln and Cll Ritchie (SCC).

### **2. Interests**

Cll O'Neill declared a pecuniary interest in plan DC/16/0573/FUL and a non pecuniary interest (NPI) in the Christmas Lights donation and the lorry watch item.

Cll Barnes declared a NPI in the Christmas Lights donation.

### **3. Minutes of the meeting of the Council held on the 18<sup>th</sup> September 2016**

These were approved and signed.

### **4. Public representations**

Mr Mulley spoke of the danger of trees overhanging the bypass by the roundabout and the bypass footbridge and overgrown vegetation on Ups & Down footpath from Tower Mill Rd to Hillside Rd East.

### **5. County Councillor's report**

Cll Ritchie's apologies were noted.

### **6. To receive a report on local policing matters**

No formal police report was received but Cll Barnes had noted from the web site that 62 crimes were shown as being reported.

Signed.....

Date.....

**7. To receive correspondence**

The following correspondence was reported:-

Community News offering to produce a new Town Guide. This was referred to F&GPC.

Bungay Black Dog Marathon advised that the 2017 event would be held on Sunday 2<sup>nd</sup> April 2017.

Notice of SALC AGM on 14<sup>th</sup> November.

**8. To consider plans received and to receive planning decisions from Waveney District Council and the Broads Authority and receive a report from the Environment & Planning Committee meetings held on 3<sup>rd</sup> October**

The following plan was considered:-

DC/16/0573/FUL, Mr & Mrs M Testro, construct new 2 storey dwelling, 23 Trinity St. Cll O'Neill withdraw for consideration of this plan.

Approval recommended.

DC/16/4158/LBC, Mr & Mrs W Theisinger, listed building consent, re-rendering elevations, rebuilding parapet gable copings, replacement garden room and internal alterations, 12 Bridge St. Approval recommended.

DC/16/3898/FUL, Mr & Mrs Symonds, construction of a single storey front porch, 52 Kings Rd. Approval recommended.

DC/16/4018/FUL, Orwell Housing Association for WDC, demolition of 2 garage blocks, replace with 2 two storey semi detached dwellings, 2 two storey self contained flats, associated works and car parking, adjacent 12-13 Garden Close. Approval recommended.

A report of planning decisions was received.

A report of the committee meeting was received and recommendations agreed. Cll Groom reminded members of the need to view sites that were subject to planning applications only from the highway or other publicly accessible land and during the course of the visit not to engage with the applicant or any potential objectors.

**9. To receive a report from the Finance & General Purposes Committee held on 3<sup>rd</sup> October**

A report was received and recommendations agreed.

Signed.....

Date.....

**10. To received a report from the Grounds & Premises Committee meeting held on 3<sup>rd</sup> October**

A report was received and recommendations agreed.

**11. To appoint 4 trustees to serve on the Bungay United Charities for a 4 year term commencing 1<sup>st</sup> November 2016**

Clls Cloke and Woods and Messrs Evans and Thompson were appointed.

**12. To consider making a donation to the 2016 Christmas Lights**

A donation of £2500 was agreed and it was also agreed that the Council could if necessary consider a further request depending on other fund raising outcomes.

**13. To receive a written report from the Lorry Watch Co-ordinator and to consider related matters**

Cll O'Neill said that he had been unable to make a written report because of internet difficulties. He made a verbal report about the need to remove a volunteer from the scheme because of inappropriate behaviour and future plans for early morning traffic observations. Cll Barnes raised the question of timely supply of report forms to a volunteer and other issues. Cll O'Neill said that the former point was being addressed. Cll Groom proposed and it was agreed that the F&GPC should consider all issues further.

**14. To receive a report on the operation of the Riverside Centre**

The Clerk reported that the fire extinguishers have recently been serviced and a missing one replaced.

**15. To receive a report from the latest councillors surgery**

A written report had been distributed.

**16. To receive written reports from Council Representatives**

Written reports had been distributed.

**17. To receive reports from District Councillors**

Cll Woods reported that the revised draft Broads Plan was available on the BA website and at Bungay Library. He also reported that the Kessingland NDP had been approved for referendum. Cll O'Neill asked whether WDC were proposing to publicly name the WDC councillor who had, according to a press report, failed to pay council tax.

Signed.....  
Date.....

## 18. Town Mayor's Report

Cll Groom reported attendance at the Bungay Civic Service and civic events outside the town. He also reported on meetings with Cll Woods, WDC and Waveney Norse about work to reduce anti-social behaviour at Cemetery Corner. The vegetation would be cut back to improve visibility of the site.

## 19. To receive balance details and approve cheques for payment

The following balances were reported:-

	£
Lloyds c/a	54515.92
Lloyds instant access a/c	293.16
Scottish Widows a/c	131770.65
Total	186579.73

The following cheques were approved for payment:-

IRS Recruitment Ltd, litter pick, £509.76; Bungay Honey-pot Centre, donation foodbank (S137), £40.00; P J Lee Hire & Sales Ltd, litter pick equipment, £10.42; Waveney Norse Ltd, Riverside waste collection, £117.00; BDO LLP, 2016 audit fee, £360.00; Lowestoft Fire Safety Services, fire equipment servicing, £99.90; B&B Skips, Dinky's Garden, £108.00; Bungay Printers, newsletters, £180.00; H M Revenue & Customs, PAYE and NIC, £1599.81; Royal British Legion, wreath and donation, £150.00

Signed.....  
Date.....