

Bungay Town Council

Minutes of the December meeting of this Council held at the Community Centre, Upper Olland Street on Monday 19th December 2016 at 7.45pm.

Present : Cll Groom, Adams, Barnes, Cloke, Harnden, Haward, Knights, O’Neill (see agenda item 11), Prior and Woods.

Also present were 3 members of the public.

1. To accept apologies

Apologies were received from Clls Collins, Lincoln, Matthews and Ritchie (SCC).

2. Interests

Cll O’Neill declared a NPI in plans DC/16/4962/FUL & DC/16/4963/LBC.

3. To approve the minutes of the meeting of the Council held on the 21st November 2016

These were approved.

4. To receive public representations

No representations were made.

5. County Councillor’s report

Cll Ritchie’s apologies had been noted. The Clerk reported that Cll Ritchie had been approached about starting a men’s shed in Bungay. He was minded to support this. The Council will consider this further in due course.

6. To receive a report on local policing matters

Cll Barnes reported that he only just received a written report from the PCSO. He reported verbally on this. Cll Groom reported that he had contacted the PCSO about newspaper delivery bicycles without lights.

Signed.....

Date.....

7. To receive correspondence

Letters of thanks were reported from Bungay High School (prizes) and Bungay 1st (School) Sea Scouts for a donation.

8. To consider plans received, to receive a report from the Environment and Planning Committee meeting held on the 5th December and to receive planning decisions from Waveney District Council and the Broads Authority

The following plans were considered:-

DC/16/5040/TCA, Mr & Mrs Gilbert-Denham, tree work, London plane, crown reduction by 30-40% to reduce shading of garden, front garden, 8 Trinity St. Approval recommended.

DC/16/4962/FUL & DC/16/4963/LBC, Mr A Halsall, change of use of existing coach house to holiday let accommodation, 6 Cross St. Approval recommended.

DC/16/5140/FUL, Mr & Mrs Patrick-Beal, construction of single storey rear pitched roof extension, demolition of single storey flat roofed extension and part rear pitched roof store, 4 Nethergate St. Approval recommended.

A report of the committee was received. Planning decisions received were noted.

9. To receive a report from the Finance & General Purposes Committee meeting held on 5th December

A report was received and recommendations agreed. It was agreed that the Clerk respond to the police review in line with the committee report.

10. To receive a report from the Grounds & Premises Committee meeting held on 5th December

A report was received. Use of the Riverside in August 2017 was agreed.

11. To receive a report from the Governance Committee meeting held on 12th December, to consider adoption of revised operational guide lines and to review the co-ordinators appointment

A written report and the proposed revised lorry-watch guide-lines had been distributed. Cll O'Neill spoke about the operation of the scheme of which he is the current co-ordinator. As he was unwell he then withdrew from the meeting. It was noted that the scheme had not been operated in accordance with the guide-lines. In addition it was considered that the scheme needed revitalising. It was therefore decided that the new guide-lines be adopted and Cll Cloke be appointed co-ordinator with immediate effect until the May 2017 annual meeting.

Signed.....

Date.....

12. To consider making further appointments to the Employment and Grounds & Premises Committees

Cll Adams was appointed to the Employment Committee. A further appointment would be considered to the Grounds & Premises Committee at a later date.

13. To agree the budget for 2017/2018 and to set a precept 2017/2018

Papers had been distributed to all members and the report of the Finance & General Purposes Committee noted. The Clerk reported further and responded to questions put by members. On the proposal of Cll Barnes seconded by Cll Cloke the budget was approved and a precept of £62,304 for 2017/2018 agreed.

14. To receive a report on the operation of the Riverside Centre

The Clerk reported on current and future bookings. He also reported that the lift required attention and had been turned off pending the visit of a service engineer.

15. To receive a report from the latest councillors surgery

A written report had been distributed. It was noted that participation in the Council award scheme was to be considered. Other than following up on matters which were the responsibility of other authorities it was up to the Council to decide whether they wished to investigate and possibly adopt other suggestions arising from surgeries.

16. To receive written reports from Council Representatives

Written reports had been distributed.

17. To receive reports from District Councillors

Cll Woods reported on attendance at a universal credit system seminar; the new system would apply to Bungay residents during the course of 2017.

Cll Groom reported that following a recent site meeting the Co-op plan would be considered by WDC in January.

18. Town Mayor's Report

Cll Groom reported on attendance at carol concerts and the Bungay High School prize ceremony.

Signed.....

Date.....

19. Balance details and approval of cheques for payment

The following balances were reported:-

	£
Lloyds current account	36239.38
Lloyds instant access account	293.19
Scot Widows deposit account	131770.65
Total	168303.22

The following payments were approved for payment:-

IRS Recruitment Ltd, litter pick, £509.76; Bungay Honey-pot Centre, donation food bank (S137), £50.00; HMRC, PAYE & NIC, £1599.81; P J Lee Hire & Sales Ltd, litter-pick equipment, £14.99; Bungay Printers, BNDP printing costs, £35.00.

Signed.....
Date.....