

Bungay Town Council

Report of a meeting of the Finance & General Purposes Committee held at the Community Centre, Upper Olland Street on Monday 6th November 2017 starting at 7.30pm

Present : Cll Lincoln, Adams, Groom, Knights, Paul, Prior, Ryan and Woods

1. To accept apologies

All members were present.

2. Interests

Cll Paul asked about her position in relation to agenda item 6. The Clerk advised that she did not have an interest but that she may conclude that she had a conflict of interest in this matter.

3. Local electors comments on matters to be considered at this meeting in accordance with Schedule 1 of the Council's Standing Orders

No members of the public were present.

4. To receive a report on the work of the Town Recorder and agree continuation of the honorarium paid.

A list of recent assignments had been distributed. It was considered that the work of the Town Recorder should be made more available to the Council and the public. It was recommended that the honorarium (£250pa) should be paid but that Cll Woods would discuss the availability issue with the Museum Curator and the Town Recorder.

5. To approve payment of the honorarium to the Town Crier.

It was recommended that the Town Council's share of this (£100pa - the other £100 to be paid by the Town Trust) be paid subject to it being established that the Town Crier attends events when asked.

6. To consider making a grant to Bungay Block Dog Running Club to assist with the purchase of a training ground.

The Clerk updated members on fund raising by the Club and on valuation of the land. The Committee recommended that a grant of £1000 be made.

7. To consider an alternative venue for the surgery scheduled for 5th May 2018.

It was recommended that because the Bowerbank room would not be available on the 5th May that the surgery be held at the same venue on the 12th May.

8. To receive an update on the CCTV proposals.

Cll Lincoln reported that 2 further firms had visited the town and carried out surveys. Quotes from them were awaited.

9. To receive details of income and expenditure year to date against budget and year end projections.

The Clerk presented figures updated to the 3rd November. They showed that against budget there was likely to be an under-spend in the current year.

10. To receive a report on Riverside income & expenditure year to date and year end projections.

The Clerk presented figures updated to 3rd November 2017. They showed that a deficit over budget was likely to arise because of unscheduled maintenance work. It was recommended that a working group be set up to consider all options relating to the Riverside.

11. To review the allotment rents for the 17/18 year

The Clerk reported. It was recommended that the rent be held at £10pa for a full allotment plus a share of the metered water costs.

12. To receive details of balances and approve the approve cheques for payment

The following balances were reported:-

Lloyds current account : £198757.56

Lloyds instant access account : £293.28

Total £199050.84

The following payments were approved for payment:-

Mr B Lines, repair work, Riverside, £422.45; P J Lee Hire & Sales Ltd, platform hire for Riverside repair work, £37.55; IRS Recruitment, litter-pick, £690.77; C M Stanforth, bus shelter cleaning, £36.00; New Beginnings, flowers for Civic Service, £40.55; Waveney Norse Ltd, cleaning Riverside, £196.19; Lowestoft Fire Safety Services, £39.80; Bungay Printers, civic service, orders of service, £115.00.

Signed.....

Date.....

Report of a meeting of the Environment & Planning Committee held at the Community Centre, Upper Olland Street on Monday 6th November 2017 following the above meeting.

Present : Clls Cloke, Barnes, Bradley and O'Neill.

1. To accept apologies

Apologies were received from Clls Collins, Harnden and Matthews.

2. Interests

No interests were declared.

3. Local electors comments on matters to be considered at this meeting in accordance with Schedule 1 of the Council's Standing Orders

No members of the public were present.

4. To consider the following plan:-

DC/17/4010/LBC & DC/17/4009RG3, WDC, conversion of 1 two bedroomed maisonette and 2 two bedroomed flats into a single five bedroom dwelling, 3,5 and 7 Staithe Rd.

Approval was recommended.

Signed.....

Date.....

Report of a meeting of the Governance Committee held at the Community Centre, Upper Olland Street, on Monday 6th November 2017 following the above meeting.

Present : Clls Woods, Barnes, Lincoln, O'Neill, Prior and Woods

1. To accept apologies

Apologies were received from Clls Collins and Matthews.

2. Interests

No interests were declared.

3. Local electors comments on matters to be considered at this meeting in accordance with Schedule 1 of the Council's Standing Orders

No local electors were present.

4. To form a working party to further review the Council's standing orders

In was agreed that the whole Committee would meet for this purpose.

Signed.....

Date.....

Report of a meeting of the Grounds & Premises Committee at the Community Centre, Upper Olland Street on Monday 6th November 2017 following the above meeting

Present : Clls Barnes, Paul, Prior, Ryan and Woods

1. To accept apologies

All members were present.

2. Interests

No interests were declared.

3. Local electors comments on matters to be considered at this meeting in accordance with Schedule 1 of the Council's Standing Orders

No members of the public were present.

4. To receive a report on the WDC Local office in Broad Street

The Clerk reported on a meeting with Cll Barnes and the WDC Asset Manager. WDC had subsequently reported that they would be considering the valuation issue but said that they would not be able to get back to the Council further about this until the New Year. The Clerk said that he had raised further the question of a licence to occupy the office space in the meantime. WDC were giving further consideration to the terms of this. The Clerk commented that WDC clearly intended to dispose of the property either to the Council or other parties. In view of this the Council should aim to take a licence when the Council had agreed in principle to acquire the building so as to allow immediate entry rather than wait for completion of the purchase. To spend a substantial sum of money to set up an office prior to this would risk wasting that money in the event of the building being sold to a third party.

The Clerk also advised that the Council would need to demonstrate public support for the purchase; this was a requirement of Public Loan Funding and was in any event sound practise. A consultation about this could take place when the purchase terms were known.

It was agreed to put the licence question on the agenda for the November main meeting.

Signed.....

Date.....

DRAFT