

Bungay Town Council

Minutes of the November meeting of this Council held at the Community Centre, Upper Olland Street on Monday 20th November 2017 starting at 7.45pm.

Present : Clls Lincoln, Adams, Barnes, Bradley, Cloke, Collins, Groom, Harnden, Knights, O'Neill, Paul, Prior, Ryan, and Woods

Before the meeting commenced all present stood in silent memory of Arthur Fisher, formerly a member of Bungay Town Council.

1. To accept apologies

Apologies were received from Cll Matthews and Ritchie (SCC)

2. Interests

No interests were declared.

3. To approve the minutes of the meeting of the Council held on the 16th October 2017

The above minutes were approved.

4. To receive public representations

No members of the public were present.

5. To receive correspondence

SCC re temporary street closures - part of C947 St Margaret's Rd 27 - 29th November; part of U1431 Joyce Rd, 20 -24th November.

WDC re budget review consultation with town and parish councils in Waveney.

Agreed to ask for both a meeting and briefing note or similar documentation.

Suffolk Coastal/WDC new communities support officer.

House of Commons statement about proposed Suffolk Coastal/WDC merger.

SPS Suffolk Preservation Society Suffolk View newsletter.

6. County Councillor's report

Cll Ritchie's apologies had been noted. No report was received.

Signed.....

Date.....

7. To receive planning decisions received from WDC and the Broads Authority and receive a report of a meeting of the Planning & Environment Committee held on Monday 6th November 2017

Reports of WDC/BA planning decisions and of the meeting of the 6th November were received.

8. To receive a report of a meeting of the Finance & General Purposes Committee held on Monday 6th November 2017

A report of the meeting of the 6th November 2017 was received. Cll Woods reported that he would be having further discussions with Mr C Reeve and the Town Recorder. It was agreed that the Town Mayor and Town Reeve discuss the work of the Town Crier and that an annual report be made on this.

The £1000 grant to Bungay Black Dog Running Club was approved.

It was agreed that the Riverside review be referred to the Grounds & Premises Committee.

The allotment rent recommendation was approved; the allotment association would be asked to make a report at future annual rent review dates.

9. To receive a report of a meeting of the Governance Committee held on Monday 6th November 2017

A report of the meeting held on 6th November was received.

10. To receive a report of a meeting of the Grounds & Premises Committee held on Monday 6th November 2017

A report of the meeting held on the 6th November was received.

11. To consider taking a licence on the office space at the WDC Local office

The Clerk reported that WDC were still considering the final licence terms. He advised that the Council should defer taking the licence until there was clarity on the future of the Local Office. If not the Council would be incurring set up costs estimated at £1200/£1300, on-going establishment costs of at least £150 per month and taking on obligations without security of tenure. Notwithstanding this advice the Council decided that a licence be taken as soon as possible.

Signed.....

Date.....

12. To receive information from WDC about the proposed expenditure of S106 & S111 funds totalling £4339.70 on a new timber trim trail at the Garden Close playground

Cll Cloke reported that the proposed provision duplicated that at other playgrounds in the town. She proposed that there was a need at this location for a roundabout which can be accessed by the disabled. This proposal was agreed and Cll Cloke was asked to take this up with WDC.

13. To note the receipt from WDC of Neighbourhood Funding, totalling £3065.05

Receipt of the above was noted and referred to the CIL working party.

14. To agree to fund 4 prizes for Bungay High School at a cost of £40.00 each

The above funding was agreed.

15. To receive a report from the latest councillors surgery

A written report was received from Cll Cloke.

Cll Adams asked about following up on surgery issues. Cll Lincoln advised that this matter was being addressed by the LCAS working party. A report would be made to the December full meeting.

16. To receive written reports from Council Representatives

A written BNPG report was received from Cll Adams for November 2017.

17. To receive reports from District Councillors

Cll Groom reported on attendance at a WDC planning meeting.
Cll Woods reported on a WDC full meeting where it was reported that the Secretary of State was minded to approve the Suffolk Coastal/WDC merger proposals. Councillor numbers for the new body would be subject to review by the Boundary Commission. The first elections for the new body will take place in May 2019. He agreed to circulate a general Data Protection Regulation paper to members. In response to a question from Cll Knights he agreed to check with WDC about the possibility of free Christmas parking for Bungay in line with the concession granted to Beccles and Halesworth. He reported on the disappointing outcome of the WDC on-street parking consultation. He had asked WDC about the process followed and would report back to the Council.

Signed.....
Date.....

18. Town Mayor’s Report

The Town Mayor's apologies had been noted.

19. To receive balance details and approve cheques for payment

The following balances were reported:-

	£
Lloyds current account	202064.38
Lloyds instant access account	293.30
Total	202357.68

The following cheques were approved for payment:-

Bungay Honeypot Centre, food bank (S137), £50.00; IRS Recruitment, litter-pick, £531.36; The Friends of St Mary's Church, room hire, £60.00; Suffolk County Council, bollards, Earsham St, £3435.00; Mr J Lally, organ fee Civic Service, £50.00; K Thomson, catering Civic Service, £320.00; P Morrow, reimbursement, Civic Service, £30.79, keys Riverside, £82.80, PAYE & NIC, total £1998.12, total £2111.71; Bungay Town Trust, honorarium Town Crier, £100.00; Bungay Museum, honorarium Town Recorder, £125 .00; Lesley Beevor, clerking fee, September main meeting, £83.24; Royal British Legion, donation (S137), £150.00; Wish Upon a Star, Christmas lights donation (S137), £2500.00.

Signed.....
Date.....

