

Bungay Town Council

Minutes of the July meeting of this Council held at the Council Chamber on Monday 17th July 2017 at 7.45pm.

Present : Cll Matthews, Adams, Barnes, Bradley, Cloke, Collins, Groom, Harnden, Knights, Lincoln, O'Neill, Paul, Prior and Woods.

Also present were Cll Ritchie and 2 members of the public.

1. To accept apologies

All members were present.

2. Interests

Cll O'Neill declared a NPI in the plan relating to 23 Trinity St considered by the Environment & Planning Committee at their meeting on the 3rd July.

3. To approve the minutes of the meeting held on the 19th June 2017

These were approved.

4. To receive public representations

No representations were made.

5. County Councillor's report

Cll Ritchie said that civil parking enforcement should address parking problems. He said that he would support the proposals to put extra bollards on the west side of the Market Place if there were no valid objections from occupiers of adjacent business property. 2 bollards were proposed to protect property at the junction of bridge St with Nethergate St. He reported that that he would share the cost (£3k per unit) of purchasing speed indicator devices from his locality budget. From this budget he had recently provided grants to the youth club operating from the Community Centre, for roof repairs at the Centre and the judo club.

In relation to parking issues Cll O'Neill noted that the present signage was confusing.

Signed.....

Date.....

6. To receive correspondence

The following correspondence was reported:-

WDC advising that an election had been called. If contested the poll would take place in September.

New Anglia Growth Hub offering business support.

Suffolk Constabulary SNT report for Beccles and Bungay. Cll O'Neill noted that the amount of information given was inadequate.

WDC re Waveney Community Enabling Fund.

A resident requesting that with the closure of the BHS sixth form college the 20mph speed limit, bus stops and patrol crossing signs in Hillside Road East be removed.

7. To receive a report from the Finance & General Purposes Committee meeting held on 3rd July 2017

A written report had been distributed. Subject to it being noted at item 7 that other members had been requested to submit their comments the report was received. The recommendation relating to item 4 (refurbishment of name plates) was agreed.

8. To consider plans received, to receive a report from the Environment and Planning Committee meeting held on the 3rd July 2017 and to receive planning decisions from Waveney District Council and the Broads Authority

The following plans were considered:-

DC/17/0877/FUL, Mrs M Canham, construction of 2 single storey three bedroom dwellings. 13 Boyscott Lane. Approval was recommended.

Planning decisions received were noted.

A report of the committee meeting was received.

9. To receive a report from the Grounds & Premises Committee held on 3rd July 2017

A report was received.

10. To receive a report from the Governance Committee on the revised standing orders

Cll Woods advised that he would distribute amended standing orders to all members for further consideration.

Signed.....
Date.....

11. To consider the recommendations of the Environment & Planning Committee relating to the traffic survey contained in the report of the Committee meeting held on 3rd July 2017, item 5

Some members considered that the services of a consultant would be of value and that an appointment should be made. However the above recommendation was put to the vote and agreed.

12. To receive a report from the NDP group

Cll Adams provided a written and verbal report including a Task/Activities progress chart (Gantt chart) and Cll Prior gave a verbal update on NDP expenditure. Cll Woods noted that there was no reference to the Town Council on the Gantt chart and that reference to funding current playground maintenance contained in the report was not an NDP issue.

13. To appoint a member to carry out internal reviews of the Council's finance records

Cll Cloke was appointed.

14. To appoint signatories to the Council's bank account

It was agreed that once bank formalities were completed signatories to the Council's bank account would be Clls Matthews, Lincoln, Barnes, Groom, Knight and Woods.

15. To appoint a working party to consider Council engagement with the public and to make recommendations to the Council

Cll Matthews, Adams, Barnes, Collins, O'Neill and Woods were appointed.

16. To receive a lorry watch report

Cll Cloke reported. She advised that SCC Trading Standards had stated that the TRO relating to the north-south weight restriction only applied to Broad Street. Lorry watch reports emanating from other town centre streets could not in the future be submitted. It was agreed that the Council engage with SCC to ensure that the restriction applied to all relevant town centre streets and that the geographical limits were clearly defined to allow effective enforcement.

Signed.....
Date.....

17. To appoint 1 trustee to serve on Bungay Town Trust CIO for a term ending 20th November 2018 and 3 trustees to serve for a term ending 20th November 2020

Clls Adams and Harnden presented arguments for limiting appointments to the Trust on the grounds that those appointed could have a conflict of interest and that this would have a material impact because of the number of appointments that the Council could make. The Clerk advised that these appointments were made in accordance with statutory provision; appointees need not be members. Cll O'Neill said that if appointments were made these should be annual appointments running from the Annual Meeting of the Council. The Clerk advised that the cycle of appointments was also determined by statutory provision. Cll Cloke proposed and Cll Woods seconded that Cll Paul be appointed to serve for the term ending 20th November 2018. Cll O'Neill moved, in accordance with the standing orders, that the Council proceed to the next agenda item. Standing orders were suspended to consider this development. Cll Groom withdrew from the meeting. The meeting reconvened and the Town Mayor concluded that the closure motion be put and was carried.

18. To receive a financial and operational report on the Riverside Centre

The Clerk had presented a written finance report for the first quarter. He advised that a substantial area of decking had recently been found to be unsafe and was being renewed. The costs of this would be shown in the next report.

19. To receive a report from the latest councillors surgery

A written report had been distributed. It was noted that a matter had been referred to the PCSO.

20. To receive written reports from Council Representatives

Written reports had been distributed.

21. To receive reports from District Councillors

Cll Woods reported on the publication of the WDC draft Local Plan. The Council would need to consider this and make a response by the September deadline.

22. Town Mayor's Report

A written report had been distributed.

Signed.....

Date.....

23. To consider matters relating to the WDC premises in Broad Street

Further developments of a commercially sensitive nature relating to the WDC Local Office in Broad St were reported. The Clerk was authorised to discuss these with WDC and commission relevant professional advice and report further to the Committee who in turn would report to the Council.

24. To receive balance details and approve cheques for payment

The following balances were reported:-

Lloyds current account	£181883.35
Lloyds instant access	£293.25
Total	£182176.60

The following cheques were approved for payment:-

Bungay Honeypot Centre, room hire, £30.00, food bank, £40.00 (S137), total £70.00; IRS Recruitment, litter pick, £478.22; Waveney Norse Ltd, Riverside waste collection, £117.00; HM Revenue & Customs, PAYE and NIC, £1998.12.

Signed.....

Date.....