

Bungay Town Council

Minutes of the February meeting of this Council held at the Community Centre, Upper Olland Street on Monday 20th February 2017 at 7.45pm.

Present : Cll Groom, Adams, Barnes, Bradley, Cloke, Collins, Knights, Lincoln, Paul, Prior and Woods.

Also present were Cll Ritchie (SCC).

1. To accept apologies

Apologies were received from Clls Harnden and Matthews.

2. Interests

Interests declared in the F&GPC report were noted.

3. To approve the minutes of the meeting of the Council held on the 16th January 2017.

These were approved.

4. To receive public representations

No representations were made.

5. County Councillor's report

Cll Ritchie reported on the SCC budget setting process. He said that the speed limit on the Bungay - Beccles high road had been approved and would be put in place as soon as practical. Cll Groom spoke of a residents' petition claiming a reduced speed limit on the Mettingham low road where a 60mph limit is currently in place. Cll Ritchie advised residents to contact SCC about this.

6. To receive a report on local policing matters

Cll Barnes had submitted a written report. He was asked to obtain the crime clear-up rates.

Signing.....

Date.....

7. To receive correspondence

The following correspondence was reported:-

Earsham Scouts about the proposed St George's Day parade on Sunday 23rd April. It is intended that there will be a minimal intermittent road closure between 2.15 and 3.45pm. The Council did not have any objection to the proposed closure.

The Town Mayor and Town Reeve were to be invited to the event.

BNDP minutes for 18th January 2017.

Confirmation of WDC public footpath diversion order for footpath 31 Bungay.

WDC confirming agreement to the WDC/Suffolk Coastal merger.

Email from Cll Prior about the proposed closure of the Norwich & Peterborough Building Society in Bungay. It was agreed that the Council would consider this at the main March meeting.

WDC re Town Council involvement in the street trading licence process. It was agreed that this be considered by the F&GPC.

Waveney Norse re proposed location of a waste bin on the Trinity Street bus shelter to prevent rubbish being cast over the garden wall of the adjacent residential property.

The Clerk reported that the bin is currently located high on a lamp standard so as not to impede access to the inspection plate. It was agreed that placement of the bin on the shelter would cause obstruction, would be unsightly and would cause a nuisance to bus shelter users; on these grounds it was not approved. It was recommended that a further bin be positioned on a recently installed signpost at a height which would be suitable for users generally.

8. To receive a report from the Finance & General Purposes Committee meeting held on the 6th February 2017

The report was received and recommendations agreed. Cll Cloke reported that the Joint Tourism Group supported the Council's town guide proposals.

9. To consider plans received, to receive a report from the Environment and Planning Committee meeting held on the 6th February 2017 and to receive planning decisions from Waveney District Council and the Broads Authority

The following plans were considered:-

DC/17/0378/FUL, Mr R Patrick-Beal, retrospective application – replace plastic windows and door with new Energy A rated windows and doors, 4 Nethergate Street. Approval recommended.

DC/17/0496/TCA, Mr T Harrison, tree work, rear garden 9 Wingfield St. Approval recommended.

DC/170432/FUL, Mr & Mrs G Moran, construction of a 2 storey rear extension, 22 Beccles Rd. Approval recommended.

Signed.....

Date.....

9. Plans (cont)

BA/2017/0035/TCAA, land north of Meadow House, 30 the Maltings, remove willow tree. Approval recommended.

BA/2017/0045/TCAA, The Maltings, Staithe Rd, fell robinia tree. Approval recommended.

A report of the committee was received. Planning decisions received were noted.

10. To receive a report from the Grounds & Premises Committee meeting held on the 6th February 2017

A report of the committee was received. It was noted that Clls Groom and Woods were planning to meet with those responsible for property assets at WDC in an attempt to move forward the WDC decision on the future of the Bungay WDC premises. WDC's delay in dealing with this issue was deplored.

11. To approve a revised risk assessment document

A copy was distributed and approved.

12. To appoint a representative to the All Hallows Heathcare Trust Advisory Group for a maximum term of 5 years or on ceasing to be councillor if sooner.

Cll John Adams was appointed.

13. To receive a Lorry Watch report

Cll Cloke had circulated a written report. She reported recent email contact with the SCC trading standards officer responsible for the scheme; reinstatement of Cll O'Neill to the co-ordinator post, apparently at his request, was referred to in this correspondence. The Clerk was directed to contact both SCC and Cll O'Neill confirming to both the Council's earlier decision about this appointment.

14. To consider allowing members individual access to the SALC web site

The Clerk reported and it was agreed that SALC be requested to issue codes to individual members to allow them access.

Signed.....
Date.....

15. To consider a proposal to suspend the operation of the Employment Committee and to delegate to the Governance Committee the task of considering and recommending to the Council an alternative body who will report to the Council on employment and HR matters and to formulate draft terms of reference for this body

The Clerk reported. The Council agreed the proposal by 7 votes to 4 and directed the Governance Committee to convene a working party for this purpose.

16. To receive a report about the provision of office accommodation

The Clerk reported on his review of available office accommodation. He had inspected premises which seemed suitable where the provider appeared willing to meet the Council's requirements on reasonable terms. Following this the potential provider agreed to consult further with her colleagues and revert with suggested terms. The Premises Committee would consider this further when terms were offered. The Council urged WDC to make an early decision on the future of the Broad Street premises.

17. To receive a report on the operation of the Riverside Centre

The Clerk reported on the repair and servicing of the lift.

18. To receive a report from the latest councillors surgery

A written report had been circulated. Cll Knights reported that Mark Kerrison of SCC was considering what action could be taken in relation to the Kents Lane issue.

19. To receive written reports from Council Representatives

Reports had been circulated. Cll Cloke reported that the Town Trust were to be asked to provide £1K toward the car park subsidy. Cll Barnes said that Kings Rd playground issues would have to be considered further. Cll Collins requested a report from Cll Haward about the Heritage Project.

20. To receive reports from District Councillors

Cll Woods reported that WDC will be taking over civil enforcement of traffic regulations but this was likely to take 2 years to roll out. The full Council will consider the budget and council tax charges at their full meeting on 22nd February. Cll Groom thanked Cll Collins for representing the Council at the recent WDC Planning meeting.

Signing.....

Date.....

21. Town Mayor's Report

Cll Groom reported that he had been invited to attend the Royal Garden Party on the 6th June 2017.

22. Balances and cheques for payment

The following balance details were reported:-

	£
Lloyds current account	30112.34
Lloyds instant access	293.20
Scottish Widows account	131770.65
Total	162176.19

The following cheques were approved for payment:-

IRS Recruitment Ltd, litter pick, £764.64; Bungay Honeypot Centre, room hire, food bank (S137), £50.00; Worker Bee Publishing Ltd, report, £568.80; Friends of St Mary's, room hire, £30.00; Suffolk Association of Local Councils, training fees, £228.00; Bungay Black Dog Marathon, donation (S137) £200.00; Bungay Honeypot Centre, donation re youth club provision (S137), £650 ; Essex & Suffolk Water, water charges allotments £49.15, Riverside, £49.15, total £98.30; Mrs J Cloke, mileage for 2 training courses, £55.80.

Signed.....
Date.....