

## **Bungay Town Council**

**Minutes of the January meeting of this Council held at the Council Chamber, Broad Street on Monday 16<sup>th</sup> January 2017 at 7.45pm.**

**Present : Cll Groom, Adams, Barnes, Bradley, Cloke, Collins, Knights, Lincoln, Paul, Prior and Woods.**

**Also present were Cll Ritchie (SCC) and 1 member of the public.**

### **1. To accept apologies**

Apologies were received from Clls Harnden, Matthews and O'Neill.

### **2. Interests**

No interests were declared.

### **3. To approve the minutes of the meeting of the Council held on the 19<sup>th</sup> December 2016**

These were approved.

### **4. To receive public representations**

No representations were made.

### **5. County Councillor's report**

Cll Ritchie's reported that the displaced bollard was to be replaced at the Borough Well Lane and Bridge St junction and a further bollard was to be placed opposite at the Nethergate St and Bridge St junction.

The suggestion by Bridge St residents that the top of Bridge Street be closed would require support from the Town Council before it was taken up with SCC.

He reported on recent locality grant funding.

Cll Groom reported that a large hole in the road surface on the crossing area at the Lower Olland St/Wharton St junction had caused a pedestrian accident. Cll Ritchie said that he would report this to SCC.

Signed.....

Date.....

**6. To receive a report on local policing matters**

Cll Barnes reported that he had not received a report from the PCSO. He reported that there was to be a change in the function of the SNT. A unit was to be formed to deal with particular issues across the police district. A meeting would be held to explain the new arrangements.

**7. To receive correspondence**

The following correspondence was reported:-

A copy of an email from a resident to the planning authority about an alleged unauthorised development in Nethergate St.  
WDC notifying withdrawal of planning applications DC/16/4960/61/62 (re 6 Cross St).

**8. To consider plans received, to receive a report from the Environment and Planning Committee meeting held on the 3<sup>rd</sup> January 2017 and to receive planning decisions from Waveney District Council and the Broads Authority**

The following plans were considered:-

DC/17/0059/FUL, Mr T Dowman, demolition of sub standard side extension and construction of a single storey side extension, 7 Mayfair Rd. Approval recommended.

A report of the committee was received. Planning decisions received were noted.

**9. To fix a date and make other arrangements for the annual Town Meeting**

It was agreed that this would be held at the Riverside Centre in April, date to be advised.

**10. To receive notice of the arrangements for the Civic Evening 2017**

It was agreed that this would be held at the Community Centre on 21<sup>st</sup> April 2017 subject to availability of the venue.

**11. To agree matters relating to the civic awards for 2017**

It was agreed that the 3 competitions be held with the presentations made at the Civic Evening.

**12. To consider a proposal to put stickers on the existing town maps in the car parks to show the current location of tourist information points in the town**

This was agreed; the cost would be met by the Waveney Community Forum.

Signed.....  
Date.....

**13. To consider a proposal to update the finger post information with financial support from Waveney Business Forum**

This was agreed subject to further consideration of the financial contribution which would be required from the Council. This would be considered by the F&GPC.

**14. To receive a report on the operation of the Riverside Centre**

The Clerk reported on current use.

**15. To receive a report from the latest councillors surgery**

A written report had been circulated. Cll Adams asked if there was a data base of information which could be used to deal with questions that may arise at surgeries. The Clerk referred to information about services provided by SCC and WDC on their respective web sites and information contained in the Town Council minutes. Members referred to information provided in the SALC councillor guide.

**16. To receive written reports from Council Representatives**

Reports had been circulated.

**17. To receive reports from District Councillors**

Cll Woods reported that the question of WDC taking over civil enforcement of traffic regulations would be considered by WDC at a meeting on the 17<sup>th</sup> February. A full meeting of WDC was scheduled for the 25<sup>th</sup> January.

**18. Town Mayor's Report**

Cll Groom reported on attendance at events over the Christmas period including carol concerts, hospital visits on Christmas Day and attendance at the Boxing Day cross country race.

**19. Balances and cheques for payment**

The following balance details were reported:-

	£
Lloyds current account	32589.22
Lloyds instant access	293.19
Scottish Widows account	131770.69
Total	164653.10

Signed.....  
Date.....

**19. Balances and cheques for payment (cont)**

The following cheques were approved for payment:-

P J Lee Hire & Sales Ltd, litterpick equipment, £10.42; Bungay Museum, Town Recorder honorarium(second half) £125.00; Norse Commercial Services Ltd, waste collection, Riverside, £117.00; Bungay Honeypot Centre, room hire £30.00, food bank (S137), £30.00, total £60.00; Friends of St Mary's, room hire, £30.00.

Signed.....

Date.....