

Bungay Town Council

Minutes of a special meeting of this Council held at the Community Centre, Upper Olland Street on Monday 4th September 2017 at 7.30pm.

Present : Cll Matthews, Adams, Barnes, Bradley, Cloke, Collins, Groom, Knights, Lincoln, O'Neill, Prior, Ryan and Woods.

Cll Matthews welcomed Cll Ryan to his first meeting.

Also present was Dr K Lodge (BNDP) and 1 member of the public.

1. To accept apologies

Apologies were received from Cll Harnden and Paul.

2. Interests

Cll Woods declared a NPI in agenda item 6 (as a member of the WDC working group for the WDC Local Plan)

3. To approve the minutes of the meeting held on the 17th July 2017

Subject to it being noted that Cll Collins had not spoken under agenda item 17 these were approved.

4. To receive public representations

No representations were made.

5. To receive a written and verbal report from the Chair BNDP Group on the first draft of the WDC Local Plan

Dr Lodge had circulated some comments and reported verbally on issues raised by the public at recent consultation events. These included school provision, parking, local shops and bank provision, sewerage network and lack of response from officials to points raised.

Signed.....

Date.....

6. To consider the first draft of the WDC Local Plan and formulate a response to it.

At Cll Matthews suggestion members agreed to deal with the issues raised in the Plan document in the following order:-

Housing, infrastructure, employment, economy and tourism.

6.1 Housing. The Plan site allocation proposals for Bungay were discussed in detail and it was resolved that the Council recommended that site WLP5.2 be supported, that site WLP5.1 be removed from the site allocation and that the intended development allocation for this site be transferred to a site west of WLP5.2 identified as site 209 in the Plan appendix which outlined the reasons for rejection of this site in the first draft.

6.2 Infrastructure. It was noted that wide ranging improvements to the local infrastructure would be needed to accompany the growth outlined in the Plan. There was a full discussion of these. Following a short break at 9.15pm members agreed that the meeting could continue to 9.45pm. It was acknowledged that this would not allow for discussion of the remaining Plan issues and completion of other agenda items. It was therefore agreed that consideration of the remaining Plan topics be deferred until the main meeting on the 18th September. Discussion on infrastructure issues was brought to a conclusion. It was agreed that the Clerk prepare a response report on housing as outline at 6.1 and the infrastructure issues for circulation to members.

7. To consider plans received and other planning related matters, to receive a report from the Environment and Planning Committee meeting held on the 7th August 2017 and to receive planning decisions from Waveney District Council and the Broads Authority

The following plans were considered:-

DC/17/3315/TCA, Mr F Allen, tree work, The Red House, 14 Flixton Rd. It was noted that this had already been approved by WDC.

DC/17/3377/FUL, Mr & Mrs Utting, rear extension, 22 Wingfield St. Approval recommended.

DC/17/3642/FUL, Mr P Crockford, add master bedroom suite above existing garage and utility rooms, 41 Upper Olland St. No objection.

DC/17/3656/LBC. Ms T Stones, demolition rear porch & erection of single storey rear link extension, 32 Bridge St. Approval recommended.

DC/17/3635/FUL, Ms A Boothby, single storey rear/side extension, 17 Southend Rd. Approval recommended.

DC/17/3572/FUL, Mrs D Cook, replace conservatory with single storey rear extension, 14 Rose Hall Gardens. Approval recommended.

Signed.....

Date.....

7. Plans (cont.)

BA/2017/0299/HOUSEH, Mrs F Poston, erect single storey building and extension to drive, The Dell, Staithe Rd. Approval recommended.

BA/2017/0300/TCAA, fell Field Maple, Ash, Tulip tree, Birch, Willows, Mulberry; thin Indian Tree, thin Copper Beech and lift crown, Bridge House, 34 Bridge St. Refusal recommended as insufficient information provided in relation to these extensive works.

SCC, proposal to stop up of land at St John's Hill, Bungay. This involves returning a small strip of land in front of the properties Mayflower House and Vermont House on the west side of St John's Hill to the owner of the subsoil. This land has been reserved for highway purposes and is now no longer required. No objection to this proposal.

To consider whether the fence at Waveney House, Earsham St (boundary with the street) which exceeds in height the approved plan is acceptable. The Council decided that the fence as built was not acceptable and that the Planning Officer should seek the voluntary agreement of the owner that the fence be reduced to the approved height and failing this should take enforcement action.

Planning decisions received were noted.

A report of the committee meeting was received. Cll O'Neill advised that he had declared a NPI in relation to a neighbours plan. The Clerk reported that he had advised the Environment & Planning meeting that this issue was not one covered by the NPI provisions and it would therefore have been inappropriate to record this as an NPI. Cll Matthews asked members to familiarise themselves with the interest and conflict provisions.

8. To receive a report from the Grounds & Premises Committee held on 4th September 2017

A verbal report was received about the WDC Local Office. A valuation report had been received; this would be used to inform further discussions with WDC and to consider funding implications.

9. To appoint Cll Gary Ryan to Council committees

The Clerk reported that he had consulted with Cll Ryan who had said that he would be happy to serve on the F&GPC and the Grounds & Premises Committee. Cll Ryan was duly appointed to both these committees.

Signed.....

Date.....

10. To receive balance details and approve cheques for payment

The following balances were reported:-

Lloyds current account	£177026.94
Lloyds instant access	£293.27
Total	£177320.21

The following cheques were approved for payment:-

IRS Recruitment, litter pick, £1062.72; Waveney Norse Ltd, Riverside cleaning, £196.19; Bungay Printers, posters for NDP, £12.00; Mr R Prior, reimbursement, toner for NDP, £19.98; Mr B Lines, repair bench at common playground, £16.50; P J Lee Hire & Sales Ltd, litter-pick equipment, £29.98; P Morrow, reimbursements, £222.33, salary and fixed expense arrears, £896.18, total £1118.51.

Signed.....
Date.....