

## Bungay Town Council

### Report of a meeting of the Finance & General Purposes Committee held at the Council Chamber, Broad Street on Monday 6<sup>th</sup> March 2017 starting at 7.30pm.

Present : Clls Matthews, Groom, Adams, Cloke, Knights, Paul and Woods  
Also present was one member of the public.

1. To accept apologies.

No apologies were received.

2. Interests

Cll Adams declared a non pecuniary interest in agenda item 7.

3. Local electors

No local electors wished to comment on matters to be considered.

4. To consider a donation request from Bungay Festival (£600 requested)

Members were supportive of the application but expressed concern at the narrow base of the Festival Committee which may effect the viability of the event. It was agreed that the Clerk contact the applicant.

5. To consider a donation request from Bungay in Bloom (£550 requested)

This was agreed; any further application would be considered if received.

6. To consider replacement of finger posts in the town centre

It was agreed that replacement was not necessary at this stage. Some finger posts required re-alignment, a redundant description could be neatly blanked out and additional information symbols could be added.

7. To receive a report on the Clerk's meeting with WDC about NDP issues and to consider recommendations to be made to the full Council about these issues

The Clerk had circulated a report. It was recommended that a joint TC/NDP working party be set up to deal with the issues; it was further recommended that Cll Woods chair this and that 2 council representatives and 2 NDP members would make up the working party.

8. To receive information about the Town Council's involvement in the new WDC procedure for dealing with street trading applications and to consider delegation proposals

The Clerk had distributed information to members about this. He recommended that refusal criteria be considered to stand alongside the refusal points highlighted by WDC. The Clerk identified criteria points and committee members were asked to consider additions to these. The Council would then consider whether time sensitive applications could be dealt with on a delegated basis.

9. To receive details of balances and to approve cheques for payment

The following balances were reported:-

	£
Lloyds current account	27720.98
Lloyds instant access account	293.21
Scottish Widows account	131770.65
Total	159784.84

Signed.....

Date.....

The Clerk reported that the rate on the Scottish Widows account was reducing to 0.01%. As the Lloyds instant account was paying 0.05% it was recommended that the Scottish Widow funds be transferred to the Lloyds account.

The following cheques were approved for payment:-

IRS Recruitment, litter-pick, £407.80; Mrs S Collins, BNDP costs, £125.00; Bungay Honeypot Centre, foodbank, £40.00, room hire, £30.00, total £70.00; Waveney Norse Ltd, Riverside cleaning, £190.48; Suffolk Association of Local Councils, training fee, £30.00; HMRC, balance PAYE and NIC 16/17, £2799.69; P Morrow, balance salary & fixed expenses 16/17, £1344.26, reimbursed expenses, £312.52, total £1656.78.

Signed.....

Date.....

**Report of a meeting of the Environment & Planning Committee held at the Council Chamber, Broad Street on Monday 6<sup>th</sup> March 2017 following the above meeting**

Present : Clls Collins, Prior, Barnes, Bradley, Harnden, Lincoln and O'Neill

Also present was one member of the public.

1. To receive apologies

All members were present.

2. Interests

No interests were declared.

3. Local electors

No local electors wished to comment.

4. To consider the following plans:-

DC/ 17/ 0278/FUL, Mr J Crickmore, construction of new building to be used for straw storage, Fen Farm, Flixton Rd. Approval recommended.

Signed.....

Date.....

**Report of a meeting of the Governance Committee held at the Council Chamber, Broad Street on Monday 6<sup>th</sup> March 2017 following the above meeting**

Present : Cll Woods, Barnes, Cloke, Lincoln, Matthews, O'Neill and Prior

1. To accept apologies.

All members were present.

2. Interests

No interests were declared.

3. Local electors

No local electors were present.

4. To receive a report on the Standing Order review

An amended draft had been circulated. The Clerk, Cll Lincoln and Cll O'Neill had further points for consideration. These would be distributed.

5. To form a working party to consider and make proposals to the Council about the status, structure and terms of reference of a body which will take responsibility for and report to the Council about employment matters within the terms of reference

It was agreed that the Committee meet as a working party and would call on others if necessary. The first meeting of the WP would take place on the 5<sup>th</sup> April 2017 at the Council Chamber starting at 7.30pm.

Signed.....

Date.....