

Bungay Town Council

Report of a meeting of the Finance & General Purposes Committee held at the Council Chamber, Broad Street at 7.30pm.

Present : Clls Lincoln, Adams, Knights, Paul, Prior and Woods

1. To accept apologies

Apologies were received from Cll Groom.

2. Interests

No interest were declared.

3. Local electors comments

No electors were present.

4. To consider refurbishing the historic 'peace year' street name plates in the town centre

The Clerk reported that there were approximately 45 plates. He estimated that the average cost of refurbishment would be £50.00 each. It was recommended that this work proceed with a contribution being sought from the Town Trust.

5. To consider at the request of WDC a proposed street collection between 27th October and 2nd November 2017 for the annual Poppy Appeal

It was recommended that the Council should not object to this.

6. To consider further Council participation in the commemoration of the 100th anniversary end of World War I (November 2018)

The Clerk reported that he had discussed the two proposals with the RBL chairman and had received a positive response. He was keen that a digital version of the book of remembrance be provided as well as the physical one. It was recommended that these proposals be developed further and the financial implications presented in due course.

7. To consider matters which will improve the Council's engagement with the public

The Clerk reported on the background to this agenda items which had been included at the request of the Town Mayor. Cll Adams reported on proposals which he had distributed for discussion. It transpired that these proposals had not been distributed to all members or to the Clerk. Some members expressed concern about the 'focus group' and external body chair bar proposals. Cll Lincoln referred to a community group (Harleston Futures) who engage with Harleston Town Council. He agreed to seek further information about this. Cll Adams agreed to distribute his proposals to all. Further consideration would be given to this issue at a later date.

8. To give further consideration to installation of a CCTV system in the town centre

Cll Lincoln reported on further discussions with one of potential contractors; he would be meeting with them later in the week. Cll Knights reported that another potential contractor had successfully installed CCTV at Lowestoft Library.

Cll Lincoln advised that members would be invited to view the Beccles system; possible dates were the 10th of 11th of July; arrangements would be confirmed.

9. To receive details of balances and to approve the following cheques for payment

The following balances were reported:-

Lloyds current account £183528.20

Lloyds instant access £293.25

Total £183821.45

Signed.....

Date.....

The following cheques were approved for payment:-

IRS Recruitment, litter-pick, £265.68; Suffolk Association of Local Councils, training fee, £132.00; P J Lee Hire & Sales Ltd, litter-pick equipment, £59.99; C M Stanforth, bus shelter cleaning, £36.00; Waveney District Council, business rates, Riverside, £205.70; Bungay Museum, honorarium Town Recorder, £125.00; Bungay Town Trust, honorarium Town Crier, £100.00.

Report of a meeting of the Environment & Planning Committee (following the above meeting)

Present : Clls Matthews, Barnes and Harnden.

1. To accept apologies

Apologies were received from Cll Bradley, Cloke, Collins and O'Neill.

2. Interests

No interests were declared.

3. Local electors comments

No local electors were present.

4. To consider the following plan:-

DC/ 17/ 2647/VOC, Mr & Mrs M Testro. variation of condition 2 of DC/16/0573/FUL, (construct new 2 storey dwelling),- amended window positions, 23 Trinity Street. Approval recommended.

5. To agree terms of reference for the consultant who is to review and report on the traffic survey data

The Clerk reported that he had reviewed the draft terms drawn up earlier. While these covered the main issues and the necessary procedures, when considered against the information provided in Cll Harden's report and subsequent developments relating to future parking enforcement he questioned whether engagement of a consultant was necessary. Cll Barnes concurred with this conclusion. Cll Harnden said that he thought that engagement of a consultant was necessary to carry the matter forward and to demonstrate to the public that the Council were doing this.

Cll Matthews reported on further contact with Cll Ritchie and Mark Kerridge of SCC. A copy of the SCC safety audit had been obtained; there were outstanding issues relating to the audit and the forward audit programme. When addressed these were likely to impact favourably on the issues of public concern.

It was recommended that the survey material be reviewed against Cll Harnden's report by the Clerk and a councillor not involved in the traffic survey, that the report be revised and expanded as necessary to reflect subsequent developments and to include a delivery plan and published as finalised.

6. To consider matters which will improve the Council's engagement with the public

The following points were made:- regulated use of social media would be a good tool, there was a need to engage with young people possibly by involving senior high school pupils in bi-annual discussions with council members, need to tailor our engagement methods to different sections of the public, to review operation and location of surgeries and to overhaul the website.

Signed.....

Date.....

Report of a meeting of the Grounds & Premises Committee (following the above meeting)

Present Cll Barnes, Paul, Prior and Woods

1. To appoint a chairman and vice-chairman for the forthcoming year

Cll Barnes was appointed chairman and Cll Prior vice chairman.

2. To agree when future meetings will take place

It was agreed that the committee meet on the first Monday of each month or on the first Tuesday if the Monday was a public holiday and subject to there being business to consider.

3. To accept apologies

All were present.

4. Interests

No interest were declared.

5. Local electors comments

No electors were present.

6. To consider whether the Council should apply to have the WDC premises in Broad Street designated as an asset of community value

In view of recent developments this was not recommended but should be kept under review. A full report on the recent developments is to be made to the full Council.

Signed.....

Date.....