

Bungay Town Council

Minutes of the 2018 Annual Meeting of this Council held at the Riverside Centre, Bungay Staithe on Monday 21st May at 7.45pm.

Present : Clls Matthews, Adams, Barnes, Blowers O'Neill, Collins, Fuller, Groom, Lincoln, Lodge, O'Neill, Prior and Woods.

1. To elect a Town Mayor for the forthcoming year

Cll Lincoln was proposed by Cll Matthews, seconded by Cll Collins, duly elected and took the chair.

2. To receive a declaration of office from the Town Mayor

This was noted as received.

3. To receive apologies

Apologies were received from Clls Harnden.

4. To receive interest declarations

No interests were declared.

5. To elect a Deputy Town Mayor for the forthcoming year

Cll Collins was proposed by Cll Prior, seconded by Cll O'Neill and duly elected.

6. To receive public representations

No members of the public were present.

7. To approve the minutes of the meetings of the Council held on 16th April 2018 and 14th May 2018

These were approved. In relation to item 15, page 2210 the Clerk explained in response to a point raised by Cll Adams that Riverside figures for 2017/2018 would be available on the next evening at the Town Meeting. Notwithstanding this Cll Adams insisted that the matter be put on the agenda for the next meeting of the Finance & General Purposes Committee.

Signed.....
Date.....

8. To receive correspondence

Other than correspondence copied to members by email no correspondence was reported.

9. To receive a report from the County Councillor

No report was received.

10. To receive a report from the Environment & Planning Committee and receive notice of planning decisions from Waveney District Council & the Broads Authority

The report was received.

11. To receive a report from the Finance & General Purpose Committee

The report was received.

12. To receive a report from the Grounds & Premises Committee

The report was received.

13. To receive a report from the LCAS working party

An updated report was received. In response to a question from Cll Lodge about the problems of travelling to SALC for training it was noted that local whole Council training sessions would be considered. The terms of reference for a communication and publication committee would be considered at a June meeting of the Governance Committee. Other issues would be considered further.

14. To agree to commission a condition survey of 1A Broad St

It was agreed that a survey could be commissioned.

15. To receive a report on the CCTV scheme

Cll Lincoln provided an update and advised that he thought that all conditions and requirements could be met. He advised that he would complete a CCTV impact form based on the Hertfordshire CCTV model and distribute it to members. He also agreed to check to see if the equipment could record noise levels.

Signed.....
Date.....

16. To appoint an Environment & Planning Committee (6 members)

Clls Barnes, Harden, Lincoln, Lodge, O'Neill and Prior were appointed.

17. To appoint a Finance & General Purposes Committee (7 members)

Cll Adams, Blowers O'Neill, Collins, Fuller, Groom, Matthews and Woods were appointed.

18. To appoint a Governance Committee (6 members)

Clls Collins, Harnden, Lincoln, O'Neill, Prior and Woods were appointed.

19. To appoint a Grounds & Property Committee (4 members)

Clls Adams, Barnes, Prior and Woods were appointed.

20. To appoint members to the Employment Panel (4 members)

Clls Lincoln, Collins, Adams and Harden were appointed. Cll Blowers O'Neill said that she was available to assist the panel if required.

21. To make the following annual appointments:-

Publications and Website editors: Clls Prior, O'Neill and Woods to continue pending appointment of a committee to deal with this work.

CIL Working Party : Clls Adams, Barnes, Matthews, O'Neill, Prior and Woods.

Local Council Award Scheme Working Party: work to be continued by the Governance Committee.

Emergency Planning Working Party: Clls Groom, Prior and O'Neill.

22. To make the following annual appointments to outside bodies:-

BEBA: Clls Adams and O'Neill.

Bungay Joint Tourism Group: Cll Woods

Bungay in Bloom: Cll Groom.

Outney Common Owners : Cll Lincoln

Bungay Christmas Lights Committee : Clls Groom and O'Neill.

Pride of Bungay Group : Clls O'Neill and Prior.

Waveney Area Meeting of Suffolk Association of Local Councils : Clls Lodge and O'Neill.

River Waveney Valley Trust : Barnes and Prior.

It was agreed that the Clerk check about future meetings of this Trust.

Signed.....

Date.....

23. To vote the Town Mayor's Allowance

Cll Lincoln withdrew for consideration of this item. An allowance of £1500 was agreed.

24. To receive a report on the Riverside Centre

The Clerk reported on current use.

25. Reports from Council Representatives

Cll Prior reported that there were no attendees at the May surgery.
Cll Lodge said that he would report from the NDP group at the next meeting.

26. District Councillors Reports

Cll Woods reported that a meeting of the East Suffolk shadow cabinet would take place on the 4th June. Bungay is to be included in the Wainford ward of the new authority; this ward would have 2 members.

27. To receive balance details and to approve cheques for payment

The following balances were reported:-

	£
Lloyds current account	75910.10
Lloyds instant access account	293.36
Lloyds 32 day notice account	125158.08
Total	201361.54

The following cheques were approved for payment:-

IRS Recruitment, litter -pick, £ (S137) £501.98; Norse Commercial Services Ltd, Riverside cleaning, £214.00; B & B Skips, skip hire for Bungay in Bloom, £138.00.

Signed.....
Date.....