

Bungay Town Council

Report of the following committee meetings held at the Council Chamber, Broad Street on Tuesday 3rd April 2018, times as shown.

Finance & General Purposes Committee at 7.30pm

Present : Cll Prior, Adams, Fuller and Woods

1. To accept apologies

Apologies were received from Cll Lincoln and Groom.

2. Interests

Non Pecuniary Interests were declared by Cll Adams (item 4) and Woods (item 6).

3. Local elector's comments

No local electors were present.

4. To consider further a request to fund the reprint of a tourist information guide to be published by BEBA (£750 requested). The Committee has delegated authority to decide this.

It was agreed to provide the funding requested subject to the Council crest being shown on the front of the leaflet. A preference was expressed for additional reference in the guide to the facilities offered by the Sports Association but it was acknowledged that this may not be possible. It was recommended that the publications working party take forward the publication of a new town guide.

5. To consider how the Council will meet its obligations under the new General Data Protection Regulation

The Clerk reported on the need to engage with an external contractor to provide data protection officer services. It was agreed that the Clerk pursue this with a number of potential providers.

6. To consider further an additional funding request from the Food Bank (£500 requested)

The Clerk reported that he had contacted the Food Bank organisers noting that they were asking the Council to provide at least twice as much funding than the other Waveney market towns. As an alternative he had suggested that the charity approach some of the larger parish councils whose residents used the Waveney Food Bank. They had responded that they would consider this.

7. To consider a donation request from the Bungay Festival Committee (£600 requested)

This was recommended.

8. To nominate a representative to attend a SRO engagement workshop at Beccles on 12th April 2018, 10am to 1.00pm

Cll Adams was nominated to attend.

Signed.....

Date.....

9. To receive details of balances and approve cheques for payment:-

The following balances were reported:-	£
Lloyds current account	54464.01
Lloyds instant access	293.34
Lloyds 32 notice account	125000.00
Total	179757.35

The following cheques were approved for payment:-

K Lodge, member toner allowance, £30.00; IRS Recruitment, litter-pick, £478.22; Suffolk Association of Local Councils, planning workshop, £30.00; Mrs S Collins, mileage payment, attendance at planning workshop, £31.50; Small Fish, NDP costs, £3000.

Signed.....Date.....

Environment & Planning Committee following the above meeting

Present : Clls O'Neill, Barnes, Collins, Harnden, Lodge and Matthews

1. To accept apologies

All members were present.

2. Interests

No interests were declared.

3. Local elector's comments

No local electors were present.

4. To consider the following plans:-

SCC/0025/18, SCC, to erect a 3m high perimeter security fence at the PRU to be relocated to the former Bungay Middle School, Hillside Road East. Approval recommended.

DC/18/1059/FUL, Mr P Crockford, add a new master bedroom suite above the existing garage and utility room, 41 Upper Olland St. Approval recommended.

DC/18/1213/FUL, S Doyle & M Jordan, part demolition of existing extension and construction of new single storey rear extension, 121A Beccles Rd. Approval recommended.

DC/18/1270/FUL, Mr & Mrs A Potter, construction of a rear extension, including dormer windows to facilitate loft conversion, 3 Kents Lane. Approval recommended.

DC/18/1285/TCA, Mr C Garrod, reduce height of Leylandi & Lawson Cypress hedge to 2.5m, Willow Fen, Castle Lane. Approval recommended.

5. To receive a report from the WDC Local Plan Final Draft briefing meeting

Cll O'Neill presented a verbal and visual report.

6. To recommend a programme for reviewing the WDC Local Plan Final Draft

It was recommended that a special meeting be held on the 23rd April for the full Council to consider the Final Draft; if necessary it was recommended that a further special meeting be held on the 14th May.

7. To consider monitoring the use by the Council of items that are not easily

recyclable and to find more environmentally friendly substitutes where possible

It was recommended that the committee work on these issues throughout the year.

Signed.....

Date.....

