

Bungay Town Council

Minutes of the April meeting of this Council held at the Council Chamber, Broad Street on Monday 16th April 2018 starting at 7.45pm.

Present : Clls Matthews, Lincoln, Adams, Barnes, Collins, Fuller, Harden, Lodge, O'Neill, Prior and Woods.

1. To accept apologies

Apologies were received from Clls Groom and Ritchie (SCC).

2. Interests

No interests were declared.

3. To approve the minutes of the meeting of the Council held on the 19th March 2018

These were approved subject to it being noted at item 20 that the Honey Pot Trustees who were also councillors would report to the Council when appropriate.

4. To receive public representations

No members of the public were present.

5. To receive a report from the County Councillor

Cll Ritchie's apologies had been noted.

6. To receive correspondence

The following correspondence was reported:-
SNT Newsletter. It was suggested that further improvements could be made to this.

Information was received about commercially available radar speed signs.

WDC re appeal against refusal to grant consent to planning application

DC/17/4748/FUL (Mr P Meek, 86 Broad St, replacement windows).

The Suffolk View publication from Suffolk Preservation Society.

SCC re review of existing road markings and signage in anticipation of civil parking enforcement. It was agreed that the Clerk deal with this.

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7. To consider plans received, receive planning decisions from WDC and the Broads Authority and receive a report of a meeting of the Planning & Environment Committee held on Tuesday 3rd April 2018

The following plans were considered:-

DC/18/1438/FUL, Mr & Mrs Moll, construct front porch, 13 Wherry Rd.

Approval recommended.

DC/18/1464/TCA, Mr T Harrison, fell 1 Lawson Cypress, poor specimen and too large for location, Castle Orchard Cottage. Approval recommended.

DC/18/1479/TCA, Mr T Harrison, fell Cherry, too large for location, re-pollard 2 Limes, Castle Orchard House, 10 Castle Orchard. Approval recommended.

DC/18/1227/FUL, R Neale, construction of a one and half storey dwelling with alterations to car parking, 24 St Mary's St. Approval recommended.

Notice of planning decision from WDC had been distributed and a report of the planning meeting held on the 3rd April 2018 was received.

Cll Matthews raised the question of the Bungay Neighbourhood Planning Group's (BNPG) engagement with WDC and others about aspects of the WDC Local Plan Final Draft. The Clerk noted that the Group was a working party of Council and their input into future planning policy should only follow consultation on and final adoption of the Plan.

8. To receive a report of a meeting of the Finance & General Purposes Committee held on Tuesday 3rd April 2018

A report had been distributed to members. It was noted that the Committee will consider any follow-up from the Foodbank organisers. The donation of £600 to the Bungay Festival Committee was agreed.

9. To receive a final report from the LCAS working party and to consider its recommendations

Cll Lincoln reported that this would be finalised and distributed to members for consideration at the main May meeting.

10. To receive a report from the WDC meeting about the future of the WDC Bungay Local Office premises

Cll Woods reported that a decision had been made by WDC to dispose of the property. If sold to the Council the value would be determined by an independent valuation. It was agreed to ask the Grounds and Property Committee to make a comprehensive review of all property options available to the Council and to produce business cases for all of these options. It was agreed to obtain a copy of land registry entry for the WDC Local Office to see whether this contained any

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Date.....

10. (cont)

covenants or restrictions limiting WDC's ability to freely dispose of the property. Cll Woods also reported that Cll Jarvis of WDC had instructed the WDC legal team to respond to the Council about outstanding licence/lease matters relating to office accommodation at the WDC Local Office this week.

11. To receive notice of the date of the 2018 parish meeting

This is to be held at the Riverside Centre on Tuesday 22nd May starting at 7pm.

12. To receive details of the proposed 2018 presentation evening

Cll Matthews reported that this would be held at the Riverside Centre following the parish meeting at 7.30pm. In addition to the cup and award winners she planned to invite others in the community who had made a valued contribution in the last year. Drinks and light refreshments would be served.

13. To receive information about the southbound HGV restrictions and consider the implications for the lorry-watch scheme

The Clerk reported that the HGV ban only applied to south bound through vehicles entering the town from the roundabout on the bypass at the end of Broad Street and to Bridge Street. This meant that lorry-watch reports on south bound through HGV vehicles could only be made when they were in Broad St. This was regarded as most unsatisfactory and would require further consideration.

14. To consider renewing the Council's subscription to SALC (total £969.99)

This was approved.

15. To receive a report on the operation of the Riverside

The Clerk reported on future use by the River Waveney Trust. Cll Adams said that members were unaware of the financial position of the Riverside. The Clerk advised that the budget papers showed the estimated deficit position at the year-end and the 2017 accounts showed income and expenditure relating to this building and the capital reserve position at the end of the latest finalised financial year.

16. To receive a report from the latest councillors surgeries

A written report had been received from Cll Matthews. In response to a question from Cll Lodge, Cll Lincoln said that as part of LCAS arrangements the proposed new employee would record issues raised by the public at surgeries and otherwise and monitor responses and resolutions of these.

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17. To receive written reports from Council representatives

Reports had been submitted by Cll Adams from BEBA, BNPG and the Suffolk Record Office meeting on the future of the Lowestoft Records Office. He advised that a report on the proposed consultation would be sent to the Clerk. It was agreed that Cll Lodge would report from the BNPG in future.

18. To receive reports from District Councillors

Cll Woods reported that he would be attending a full meeting of WDC on the 18th April.

19. To receive a report from the Town Mayor

Cll Matthews reported that she would be attending the meeting with representatives of Lloyds Bank convened by Peter Aldous on 27th April to discuss bank closure issues including those relating to future ATM provision. She also reported on a letter sent by the police to Bridge St residents advising that enforcement action would be taken against those who continued to park in the cycle lane.

20. To receive balance details and approve the cheques for payment

The following balances were reported:-

	£
Lloyds current account	52044.82
Lloyds instant access	293.34
Lloyds 32 day notice account	125107.34
Total	177445.50

The following cheques were approved for payment:-

Bungay Honeypot Centre, food bank (S137), £40.00, hall hire £30.00, total £70.00; IRS Recruitment, litter-pick £425.08; Suffolk Association of Local Councils, 2018/2019 annual subscription, £969.99; Norse Commercial Services Ltd, Riverside cleaning March 2018, £196.19; WDC, car park sponsorship, 2018/19, £8250.00; Small Fish, NDP costs, £240.00; Mayday Office Equipment Services Ltd, photo-copy service charge, £112.25; Beccles Town Council, contribution to bathymetric survey of River Waveney, £1400.00; Objenix Ltd, DNS services 2018/19, £60.00.

Signed.....
Date.....