

Bungay Town Council

Minutes of the January meeting of this Council held at the Community Centre, Upper Olland Street on Monday 15th January 2018 starting at 7.45pm.

Present, Cll Lincoln, Adams, Bradley, Cloke, Collins, Groom, Harnden, Knights, O'Neill, Prior & Woods.

Also present was Cll D Ritchie (SCC)

1. To accept apologies

Apologies were received from Cll Matthews, Barnes and Paul.

The Clerk reported the resignation of Mr Gary Ryan who had moved out of the town and was unwell.

2. Interests

No interests

3. To approve the minutes of the meeting of the Council held on the 18th December 2018

These were approved.

4. To receive public representations

No members of the public were present

5. To receive correspondence

SNT newsletter. The Clerk reported that he had asked that parish specific information be provided.

WDC withdrawal of plan DC/17/4662/OUT (Taylor, 3 dwellings, site Nethergate St).
SCC re closure of Suffolk Record Office at Lowestoft and transfer of records to Ipswich. Cll Adams had proposed to SCC that local records be lodged at the Norfolk Records Office for ease of access.

WDC introduction of rickshaw licensing policy

Bungay High School with thanks for prize funding.

SCC with new procedure for notification of temporary traffic regulation orders. It was agreed that the Clerk receive and distribute these to members.

6. County Councillor's report

Cll Ritchie reported that SCC had been rated good by Ofsted for provision of children's services. In response to a question from Cll O'Neill he said that he would try and establish how many Bungay children were in care.

Signed.....

Date.....

6. County Councillor's report (cont)

He also reported on a meeting with the new chief executive of All Hallows who while delivering excellent day and home care services were running this at a loss due to payment for these services by SCC being at a lower rate than that paid by Norfolk CC for the same services. Cll Groom, chairman of the Friends of All Hallows, reported that the Friends had provided equipment to meet the needs of new patients. Cll Adams said that day care provision at Adele House had recently ceased.

7. To consider plan received, receive planning decisions received from WDC and the Broads Authority and receive a report of a meeting of the Planning & Environment Committee held on Tuesday 2nd January 2018

Plan DC/17/5365/FUL, Mrs A Robinson, construction of a single storey rear extension, 10 Scales Street was recommended for approval.

WDC planning decision was reported to members by email.

The budget recommendations were agreed. Cll O'Neill said that the committee report should be amended to include the comment he had made during the course of the committee meeting about providing further public seating in future years. The Clerk said that this did not form part of the committee recommendation and should not therefore be included in the report which dealt only with these recommendations. Despite this the Council decided that the committee report should be amended.

8. To receive a report of a meeting of the Finance & General Purposes Committee held on Tuesday 2nd January 2018

The report was received and proposals agreed. It was noted that Cll Prior did not have input into the initial consultation notice. In the event this will not appear as a separate article in *Bungay & Beyond* but will form part of the Town Mayor's report in the same publication the text of which had been circulated to members.

9. To receive a report of a meeting of the Grounds & Premises Committee held on Tuesday 2nd January 2018

The report was received.

10. To consider further the 2018/19 budget and related matters

The Clerk said that when finalising the budget consideration would have to be given to the limits on expenditure proscribed under Section 137. Some of the expenditure recently recommended would have to be encompassed under Section 137 because the Council did not otherwise have the power to meet this expenditure. He will report further to the Council on this issue.

Signed.....
Date.....

11. To consider actions that the Council can take to alleviate the impact of the proposed bank closure

It was agreed that there was a pressing need to retain a 24 hour cash machine in the town centre. Cll Woods agreed to check the outcome of the meeting between Mr P Aldous MP and senior officials of the bank. Cll Adams asked that the Clerk approach the Norwich Credit Union to see if they were interested in opening a branch in Bungay. This was agreed.

12. To receive details of the revised action plan

This was circulated. Cll Lincoln reported that a further revision would include reference to parking matters and the Riverside. He said that he would consult with the Clerk and committees would be asked to consider time lines for the actions planned.

13. To receive further information about the CCTV proposals

Cll Lincoln reported that 2 quotes had been received and that technical issues were to be reviewed. It had been established that the Friends of St Marys and the Churches Conservation Trust would, subject to conditions, allow placement of the receiver on the church tower. Cll Harden said that he had reservations about legal issues relating to the scheme and questioned whether the Council had agreed that the scheme would go ahead. He was advised that the Council had already agreed this in principle and had authorised development of a scheme. When this was complete the proposed scheme and costing would be presented to the Council for approval.

14. To receive a report on the operation of the Riverside Centre

The Clerk reported that one group who used the Centre over a long period on a monthly basis had ceased to do so because of SCC budget cuts. A new user had however booked 4 weekly sessions. Contact had been made with the River Waveney Trust who are interested in encouraging use of the Centre. The Clerk had agreed that their trustees could hold a meeting at the Centre to view the facilities. Cll Groom said that the Community Centre was not an appropriate venue for Council meetings because of disturbance caused by other users. Cll Adams agreed and said that the Council should agree that future meetings on alternative months should be held at the Riverside rather than the Community Centre. The Clerk advised that this issue could not be decided at this meeting because it was not on the agenda. It could however be considered at the February main meeting which, if agreed, would allow the March meeting to be held at the Riverside rather than the Community Centre.

Signed.....
Date.....

15. To receive a financial update from the BNDP group and to agree group expenditure for the next quarter

Cll Prior reported verbally that the BNDP had secured a grant of £4125 to fund the services of a consultant; this would have to be spent by 31 March 2018. In addition £1000 of funding from WDC and the balance of the Town Council provision was available.

16. To receive a report from the latest councillors surgery

Cll Lincoln had circulated a report. He apologised for not using the standard template and would convert his report to this format.

17. To receive written reports from Council Representatives

No reports were received.

18. To receive reports from District Councillors

Cll Woods said that the WDC consultation document had been sent out on 19 December. The Clerk will check and distribute. He reported from WDC scrutiny and audit on the government requirement to reduce council house rents by 1%.pa. Cll Groom reported that he would be attending a WDC Planning Committee meeting on 16th January.

19. Town Mayor's Report

In the absence of Cll Matthews due to illness no report was received.

20. To receive balance details and approve cheques for payment:-

The following balances were reported:-

Lloyds current account	£187824.24
Lloyds instant access account	£293.31
Total	£188117.55

The following cheques were approved for payment:-

Bungay Honeypot Centre, food bank (S137), £30.00; IRS Recruitment, litter-pick, £371.95.

Signed.....

Date.....

