



BUNGAY TOWN COUNCIL

Minutes of the **Grounds, Premises & Amenities Meeting** held on Thursday 4th July 2019 at 6.00 pm
At the Riverside Centre, The Staithe, Bungay..

Members Cllr. S. Woods (Chair) (SW) Cllr. J. Blowers O'Neill (JBO'N) Cllr. J Adams (JA)
 Cllr. B. Prior (Vice Chair) (BP) Cllr. L. Harnden (LH) Cllr. J. Cloke (JC)

Also, present was Jeremy Burton (JB), Bungay Town Clerk.

GPA-001 **Apologies for absence:** To receive any apologies for absence.

12019/2010 **It was proposed by JBO'N, seconded by JA and unanimously RESOLVED to accept the apologies of JC and LH.**

GPA-002 **Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting

12019/2010 **None were declared.**

GPA-003 **Public Forum:** Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman, for no more than 15 minutes. 12019/2010 Members of the public may not take part in the Committee meeting itself.

No members of the general public were present at the meeting.

GPA-004 **Minutes of the Previous meeting: To approve the minutes of the previous meeting – 9th May 2019.**

12019/2010 The minutes of the meeting of 9th May 2019 were presented for approval. **It was proposed by JBO'N, seconded by JA, and unanimously RESOLVED to accept the minutes and they were duly signed by the Chairman (SW).**

GPA-005 **Outney Common Play Park:**
12019/2010 **Quotation to remove the equipment as part of decommissioning of the Outney Common Play Park following the ending of the lease – For consideration.**
It was proposed by JA, seconded by BP, and unanimously RESOLVED to accept the quotation of £719.50 from Waveney Norse to remove the equipment and this recommendation to go before the next Legal & Finance Committee meeting.

GPA-006 **Bungay Town Council Benches:**
12019/2010 **To consider the positioning of the 4 new Benches and the 3 or 4 'old' Benches within the Town.**
As outlined in 9th May Minutes 2 of the new benches are being earmarked for Bus stops and 2 of the old benches for the Castle Bailey. It was proposed by JA, seconded by BP, and unanimously RESOLVED for JB to seek permission and obtain costings for a new bench to be sited at the Staithe and to take this quotation to the next Legal & Finance Committee meeting.

GPA-007 **Bungay PING Project – for information.**
12019/2010 **In conjunction with Suffolk County Council this project is currently being worked on and could bring 4 outdoor Table Tennis tables, together with all fixing equipment and playing equipment to the Town with no financial outlay. - NOTED**



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- GPA-008 **To review outstanding works following Norse Walkabout on 21st May – For consideration**
12019/2010 The spreadsheet of works required following the Norse walkabout on 21st May 19 was reviewed at the Pride in Bungay Meeting held during June and this spreadsheet to be updated again at the PIB meeting scheduled in August - **NOTED**
- GPA-009 **Pride in Bungay Monthly Litter Pick – for information.**
12019/2010 The 1st of the monthly Litter Picks has been arranged for Sunday 28th July 2019. Posters have been sent to organisations within the Town and JB will be running the event on the day - **NOTED**
- GPA-010 **Estimates for External Works on Riverside Centre – for Consideration:**
12019/2010 **It was proposed by JBO’N, seconded by BO’N, and unanimously RESOLVED that the quotation of £2,650 from C.A.Payne for the required external works to the Riverside Centre be accepted and this recommendation to go before the next Legal & Finance Committee Meeting. (The usual PL Insurance & Contractors Terms to be checked before contract awarded).**
- GPA-011 **Graffiti Removal at Skateboard Park – For Consideration**
12019/2010 **It was proposed by JBO’N, seconded by JA, and unanimously RESOLVED to contact Bungay High School, The Attic and Community Services to ask if they would be prepared to paint over the graffiti on the equipment in the Skateboard Park.**
- GPA-012 **Date of next meeting:**
12019/2010 Thursday 8th August 2019.

There was no further business and the meeting closed at 7:06 pm.

5th July 2019

Jeremy Burton
Clerk, Bungay Town Council.
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clerk@bungaytowncouncil.gov.uk

Signed _____

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Date _____