



Bungay Town Council Agenda

A meeting will be held on **Thursday 18th October 2018 at 7.00 pm** at the Riverside Centre, The Staithe, Bungay.
All members of the Council are hereby summoned to attend the meeting of the Town Council to transact the following business;

AGENDA

- 1. Apologies for Absence:** To receive any apologies for absence.
- 2. Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
- 3. To approve the minutes outstanding**
To approve the minutes of 20th September 2018.
- 4. Public Forum**
Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman, for no more than 15 minutes. Members of the public may not take part in the Parish Council meeting itself.
- 5. To receive a report from the County Councillor D. Ritchie**
- 6. To receive a report from the District Councillors S. Woods & J Groom**
- 7. To adopt the Terms of References as agreed by the following committees:**
Planning, Communications, Highways & Transport, Grounds & Premises & Legal & Finance.
- 8. Emergency Plan**
To discuss the creation of an Emergency Plan for Bungay Town.
- 9. CCTV**
To receive a review of the proposal for CCTV in the town
- 10. Financial Reports**
 - a. To approve any outstanding financial items
 - b. To receive the report from the External Auditors.
- 11. Broads Authority**
To review the invitation to join the Broads Society
- 12. NDP Report**
To receive the NDP report
- 13. Mayors Report**
To receive the Mayors Report
- 14. Reports from Committees**
To receive the minutes of:
 - a) Finance & General Purposes – 13/9/18
 - b) Environment & Planning – 13/9/18
 - c) Communications Committee – 27/9/18
- 15. To receive a report from the latest Councillors surgeries**
- 16. To receive written reports from Council Representatives.**
- 17. Motion under the Public Bodies (admission to meetings) Act 1960 to exclude the public and press for discussions regarding personnel matters where publicity might be prejudicial to the special nature of the business.**

Karen Forster

11/10/18

Interim Clerk, Bungay Town Council. **1a, Broad Street, Bungay NR35 1EE**